



Board Meeting Minutes
402 W. Court Ave., Las Cruces, NM 88005
Location: Auditorium
Date: December 16, 2024
5:00 pm

I. Introduction

Presiding: Richelle Peugh-Swofford

Time: 5:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Salute to New Mexico

4. Roll Call

Richelle Peugh-Swofford, President	Present X	Absent __	Tardy __
Kimberly Skaggs, Vice President	Present X	Absent __	Tardy __
Sherri Hursey, Secretary	Present X	Absent __	Tardy __
Martin Swafford, Treasurer	Present X	Absent __	Tardy __
Caesar Alvarez, Member	Present X	Absent __	Tardy __
Alan Ramirez II, Member	Present X	Absent __	Tardy __

5. Conflict of Interest Disclosures as may be applicable.
None

6. Acceptance and Approval of Agenda.

Motion: to Accept and Approve the Agenda

1st Alan Ramirez II

2nd Martin Swafford

Vote:

Richelle Peugh-Swofford, President	Yes	__	No__	Abstention __
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention __
Sherri Hursey, Secretary	Yes	X	No__	Abstention __
Martin Swafford, Treasurer	Yes	X	No__	Abstention __
Caesar Alvarez, Member	Yes	X	No__	Abstention __
Alan Ramirez II, Member	Yes	X	No__	Abstention __

Motion approved 5-0

7. Acceptance of November 18, 2024, Meeting Minutes.
Motion: to approve November 18, 2024, meeting minutes.

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swafford, President	Yes	___	No___	Abstention ___
Kimberly Skaggs, Vice President	Yes	X	No___	Abstention ___
Sherri Hursey, Secretary	Yes	X	No___	Abstention ___
Martin Swafford, Treasurer	Yes	X	No___	Abstention ___
Caesar Alvarez, Member	Yes	___	No___	Abstention X
Alan Ramirez II, Member	Yes	X	No___	Abstention ___

Motion approved 4-0

8. Governing Council Member Training Update

a. Members Training

1. Governing Council Members Training

- a. Kimberly Skaggs, Richelle Peugh-Swafford, and Martin Swafford have completed all training.

Sherri Hursey, Caesar Alvarez are continuing to work on completion.

Alan Ramirez II has been contacted by PED for training access.

2. Conference attendance in Albuquerque – Presented by Martin Swafford

9. Public Comment – Please follow Alma d’Arte Guidelines for Community Members (Two minutes per speaker, 30-minutes for all speakers. No action will be taken.)

1. Dr. Adam Amador.

10. Executive Session to Discuss Limited Personnel Matters Pursuant to 10-15-1 (H)(2)(H) of the New Mexico Open Meetings Act.

Motion: To Table Executive Session

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swafford, President	Yes	___	No___	Abstention ___
Kimberly Skaggs, Vice President	Yes	X	No___	Abstention ___
Sherri Hursey, Secretary	Yes	X	No___	Abstention ___
Martin Swafford, Treasurer	Yes	X	No___	Abstention ___
Caesar Alvarez, Member	Yes	X	No___	Abstention ___
Alan Ramirez II, Member	Yes	X	No___	Abstention ___

Motion approved 5-0

11. Monthly Financial Report (Chris Masters)

a. Finance Committee Report

b. Review and approval of financial reports and accounts payable

Motion: to approve financial reports and accounts payable.

1st Alan Ramirez II

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 5-0

c. Review and approval of payroll

Motion: to approve payroll

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 5-0

d. Review and approval of Budget Adjustment Requests (BAR) (as needed)

Motion: to approve BAR# 511-000-2425-0006-IB

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 5-0

12. Monthly Administrative Report

- a. Monthly Principal’s Update Report – Presented by Dr. Adam Amador
 - i. Special Education CAP Update – Presented by Dr. Venessa de Leon
 - ii. CAP Update - Presented by Dr. Venessa de Leon
 - iii. Student Handbook – Dr. Adam Amador
 - iv. Activities – Presented by Dr. Adam Amador
 - 1. Autumn Feast November 15th
 - 2. Rotary Presentation November 20th
 - 3. December
 - a. Taste of Alma – 4th
 - b. December Holiday Feast
 - 4. Feb 28th Ribbon Cutting and Gala
 - a. Irene Oliver-Lewis Center for the Arts Dedication
 - b. VIP Preview of Alma Student Gala
 - 5. March 1st – Court Junior High Alumni
 - a. Grand Opening Alma Student Gala

13. New Business

a. Approval of Contract Services

i. Mich Vogel

Motion: to approve the Mich Vogel Contract for Administrative Support

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swofford, President	Yes	___	No	___	Abstention	___
Kimberly Skaggs, Vice President	Yes	X	No	___	Abstention	___
Sherri Hursey, Secretary	Yes	X	No	___	Abstention	___
Martin Swafford, Treasurer	Yes	X	No	___	Abstention	___
Caesar Alvarez, Member	Yes	X	No	___	Abstention	___
Alan Ramirez II, Member	Yes	X	No	___	Abstention	___

Motion approved 5-0

ii. Fundraising

2. Luminarias

Motion: to approve the Luminarias Fundraiser

1st Alan Ramirez II

2nd Martin Swafford

Vote:

Richelle Peugh-Swofford, President	Yes	___	No	___	Abstention	___
Kimberly Skaggs, Vice President	Yes	X	No	___	Abstention	___
Sherri Hursey, Secretary	Yes	X	No	___	Abstention	___
Martin Swafford, Treasurer	Yes	X	No	___	Abstention	___
Caesar Alvarez, Member	Yes	X	No	___	Abstention	___
Alan Ramirez II, Member	Yes	X	No	___	Abstention	___

Motion approved 5-0

b. Timeline for Grievance

i. Amending Grievance Policy

Motion:

1st Kimberly Skaggs made a motion to amend the policy to include “the grievance must be filed within 10 business days of the incident.”

After discussion, Kimberly Skaggs withdrew her motion.

Discussion related to the possibilities of implementation of the policy.

Motion: Kimberly Skaggs made motion to table the amendment of the student grievance policy.

2nd Sherri Hursey

Vote:

Richelle Peugh-Swafford, President	Yes	___	No__	Abstention __
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention __
Sherri Hursey, Secretary	Yes	X	No__	Abstention __
Martin Swafford, Treasurer	Yes	X	No__	Abstention __
Caesar Alvarez, Member	Yes	X	No__	Abstention __
Alan Ramirez II, Member	Yes	X	No__	Abstention __

Motion approved 5-0

14. Future Business / Next Meeting Agenda Items for Discussion or Revision

15. Next Board Meeting: January 27, 2025, at 5pm

16. Adjourn

Time: 5:58 PM

Motion: to adjourn from the meeting

1st Alan Ramirez II

2nd Sherri Hursey

Vote:

Richelle Peugh-Swafford, President	Yes	___	No__	Abstention __
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention __
Sherri Hursey, Secretary	Yes	X	No__	Abstention __
Martin Swafford, Treasurer	Yes	X	No__	Abstention __
Caesar Alvarez, Member	Yes	X	No__	Abstention __
Alan Ramirez II, Member	Yes	X	No__	Abstention __

Motion approved 5-0

Richelle Peugh-Swafford or Designee

Date

GOVERNING COUNCIL POLICY: BYLAWS ARTICLE III – MEETINGS; (G) Conduct of Business; pg. 5

1. Tie Votes -- In the case of any tie vote by the GC membership, either by quorum attendance at the meeting or by the number of permanent members, the President shall cast the deciding vote. Otherwise, the President shall not vote.