



Board Meeting Minutes
402 W. Court Ave., Las Cruces, NM 88005
Location: Auditorium
Date: November 18, 2024
6:00 pm

I. Introduction

Presiding: Richelle Peugh-Swofford

Time: 6:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Salute to New Mexico

4. Roll Call

Richelle Peugh-Swofford, President	Present X	Absent __	Tardy __
Kimberly Skaggs, Vice President	Present X	Absent __	Tardy __
Sherri Hursey, Secretary	Present X	Absent __	Tardy __
Martin Swafford, Treasurer	Present X	Absent __	Tardy __
Caesar Alvarez, Member	Present __	Absent X	Tardy __
Alan Ramirez II, Member	Present X	Absent __	Tardy __

5. Conflict of Interest Disclosures as may be applicable.
None

6. Acceptance and Approval of Agenda.

Motion: to Accept and Approve the Agenda

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swofford, President	Yes	__	No	__	Abstention	__
Kimberly Skaggs, Vice President	Yes	X	No	__	Abstention	__
Sherri Hursey, Secretary	Yes	X	No	__	Abstention	__
Martin Swafford, Treasurer	Yes	X	No	__	Abstention	__
Caesar Alvarez, Member	Yes	__	No	__	Abstention	__
Alan Ramirez II, Member	Yes	X	No	__	Abstention	__

Motion approved 4-0

7. Acceptance of October 21, 2024, Meeting Minutes.
Motion: to approve October 21, 2024, meeting minutes.

1st Alan Ramirez II

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

8. Governing Council Member Training Update

a. Members Training

1. Governing Council Members Training

- a. Kimberly Skaggs and Martin Swafford have completed all training.
- b. Richelle Peugh-Swofford and Sherri Hursey are in the process of completing.
- c. Alan Ramirez II – New Board Member not started.

9. Public Comment – Please follow Alma d’Arte Guidelines for Community Members
 (Two minutes per speaker, 30-minutes for all speakers. No action will be taken.)

1. Jana Holguin

10. Executive Session to Discuss Limited Personnel Matters Pursuant to 10-15-1 (H)(2)(H) of the New Mexico Open Meetings Act.

- Possible Litigation

Motion: To enter Executive Session

Time: 6:09 PM

1st Sherri Hursey

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

Motion: To Exit Executive Session

Time: 7:11 PM

1st Alan Ramirez II

2nd Kimberly Skaggs

Vote:

Richelle Peugh-Swofford, President	Yes	___	No___	Abstention ___
Kimberly Skaggs, Vice President	Yes	X	No___	Abstention ___
Sherri Hursey, Secretary	Yes	X	No___	Abstention ___
Martin Swafford, Treasurer	Yes	X	No___	Abstention ___
Caesar Alvarez, Member	Yes	___	No___	Abstention ___
Alan Ramirez II, Member	Yes	X	No___	Abstention ___

Motion approved 4-0

11. Monthly Financial Report (Chris Masters)

a. Finance Committee Report

b. Review and approval of financial reports and accounts payable

Motion: to approve financial reports and accounts payable.

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	___	No___	Abstention ___
Kimberly Skaggs, Vice President	Yes	X	No___	Abstention ___
Sherri Hursey, Secretary	Yes	X	No___	Abstention ___
Martin Swafford, Treasurer	Yes	X	No___	Abstention ___
Caesar Alvarez, Member	Yes	___	No___	Abstention ___
Alan Ramirez II, Member	Yes	X	No___	Abstention ___

Motion approved 4-0

c. Review and approval of payroll

Motion: to approve payroll

1st Sherri Hursey

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swofford, President	Yes	___	No___	Abstention ___
Kimberly Skaggs, Vice President	Yes	X	No___	Abstention ___
Sherri Hursey, Secretary	Yes	X	No___	Abstention ___
Martin Swafford, Treasurer	Yes	X	No___	Abstention ___
Caesar Alvarez, Member	Yes	___	No___	Abstention ___
Alan Ramirez II, Member	Yes	X	No___	Abstention ___

Motion approved 0-0

d. Review and approval of Budget Adjustment Requests (BAR) (as needed)

Motion: to approve BAR 511-000-2424-0005-IB

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	___	No___	Abstention ___
Kimberly Skaggs, Vice President	Yes	X	No___	Abstention ___
Sherri Hursey, Secretary	Yes	X	No___	Abstention ___
Martin Swafford, Treasurer	Yes	X	No___	Abstention ___

Caesar Alvarez, Member	Yes	___	No	___	Abstention	___
Alan Ramirez II, Member	Yes	X	No	___	Abstention	___

Motion approved 4-0

Motion: to approve BAR 511-000-2425-0006-IB

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	___	No	___	Abstention	___
Kimberly Skaggs, Vice President	Yes	X	No	___	Abstention	___
Sherri Hursey, Secretary	Yes	X	No	___	Abstention	___
Martin Swafford, Treasurer	Yes	X	No	___	Abstention	___
Caesar Alvarez, Member	Yes	___	No	___	Abstention	___
Alan Ramirez II, Member	Yes	X	No	___	Abstention	___

Motion approved 4-0

12. Monthly Administrative Report

a. Monthly Principal’s Update Report (A).

- i. Special Education CAP Update – Presented by Dr. Venessa de Leon
- ii. CAP Update – Presented by Dr. Venessa de Leon
- iii. Activities - Presented by Dr. Adma Amador
 1. Autumn Feast November 15th
 2. Rotary Presentation November 20th
 3. December
 - a. Taste of Alma – 4th
 - b. December Holiday Feast
 4. Feb 28th Ribbon Cutting and Gala
 - a. Irene Oliver-Lewis Center for the Arts Dedication
 - b. VIP Preview of Alma Student Gala
 5. March 1st – Court Junior High Alumni
 - a. Grand Opening Alma Student Gala

13. New Business

a. Approval of Contract Services

i. JMP Services

Motion: to approve the JMP Professional Development Contract

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swofford, President	Yes	___	No	___	Abstention	___
Kimberly Skaggs, Vice President	Yes	X	No	___	Abstention	___
Sherri Hursey, Secretary	Yes	X	No	___	Abstention	___
Martin Swafford, Treasurer	Yes	X	No	___	Abstention	___
Caesar Alvarez, Member	Yes	___	No	___	Abstention	___
Alan Ramirez II, Member	Yes	X	No	___	Abstention	___

Motion approved 4-0

- ii. Texas Tech University
Motion: to approve the Texas Tech University Contract

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swafford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

- iii. Adams Radio Marketing
Motion: to approve Adams Radio Marketing for six months.

1st Kimberly Skaggs

2nd Alan Ramirez II

Vote:

Richelle Peugh-Swafford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

- iv. Fundraising
 - 1. Brick Sales, Gala, HTRM Student Support

2.

Motion:

1st Alan Ramirez II

2nd Martin Swafford

Vote:

Richelle Peugh-Swafford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

- 14. Future Business / Next Meeting Agenda Items for Discussion or Revision
 - a. Proposed Student Handbook

15. Next Board Meeting: December 16, 2024.

16. Adjourn

Time: 8:08 PM

Motion: to adjourn from the meeting

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swafford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Caesar Alvarez, Member	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Alan Ramirez II, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

Richelle Peugh-Swafford or Designee

Date

GOVERNING COUNCIL POLICY: BYLAWS ARTICLE III – MEETINGS; (G) Conduct of Business; pg. 5

1. Tie Votes -- In the case of any tie vote by the GC membership, either by quorum attendance at the meeting or by the number of permanent members, the President shall cast the deciding vote. Otherwise, the President shall not vote.