



**Board Meeting Minutes**  
**402 W. Court Ave., Las Cruces, NM 88005**  
**Location: Auditorium**  
**Date: August 5, 2024**  
**6:00 pm**

I. Introduction

Presiding: Richelle Peugh-Swofford

Time: 6:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Salute to New Mexico

4. Roll Call

Richelle Peugh-Swofford, President	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Tardy <input type="checkbox"/>
Kimberly Skaggs, Vice President	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Tardy <input type="checkbox"/>
Sherri Hursey, Secretary	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Tardy <input type="checkbox"/>
Martin Swafford, Treasurer	Present <input checked="" type="checkbox"/> (by video)	Absent <input type="checkbox"/>	Tardy <input type="checkbox"/>
Tommy Escudero, Member	Present <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>	Tardy <input type="checkbox"/>
Ceaser Alveraz, Member	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Tardy <input type="checkbox"/>

5. Conflict of Interest Disclosures as may be applicable.

6. Acceptance of Agenda.

**Motion:** to approve the agenda with correction to #16 to September 17, 2024.

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherri Hursey

**Vote:**

Richelle Peugh-Swofford, President	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Abstention <input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Abstention <input type="checkbox"/>
Sherri Hursey, Secretary	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Abstention <input type="checkbox"/>
Martin Swafford, Treasurer	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Abstention <input type="checkbox"/>
<del>Tommy Escudero, Member</del>	<del>Yes <input type="checkbox"/></del>	<del>No <input type="checkbox"/></del>	<del>Abstention <input type="checkbox"/></del>
Ceaser Alverez, Member	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Abstention <input type="checkbox"/>

Motion approved 4-0

7. Acceptance of June 17, 2024, Meeting Minutes.  
**Motion:** to approve the June 17, 2024, meeting minutes.

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherri Hursey

**Vote:**

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
<del>Tommy Escudero, Member</del>	<del>Yes</del>	<del>__</del>	<del>No__</del>	<del>Abstention__</del>
Ceaser Alvarez, Member	Yes	__	No__	Abstention X

Motion approved 4-0

8. Governing Council Member Training Update

a. Members Training

1. Governing Council Members Training

- a. Ceaser Alvarez did not complete his training but will do extra hours this year to get all the training required.
- b. Tommy Escudero did not complete his training.
- c. Richelle Peugh-Swofford, Kimberly Skaggs, Sherri Hursey, and Martin Swafford completed all required training.

9. Unfinished / Recurring Business

None

10. Public Comment – Please follow Alma d’Arte Guidelines for Community Members (Two minutes per speaker, 30-minutes for all speakers. No action will be taken.)

1. Jana Holguin
2. Janet van Cobljin

11. Executive Session to Discuss Limited Personnel Matters Pursuant to 10-15-1 (H)(2)(H) of the New Mexico Open Meetings Act.

- CAO Evaluation
- CAO Contract
- Potential / Pending Litigation Limited to Personnel Matters and School Business Discussion / Action on Matters discussed in closed Session

**Motion:** To enter Executive Session

Time: 6:15 PM

1<sup>st</sup> Sherri Hursey

2<sup>nd</sup> Kimberly Skaggs

**Vote:**

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
<del>Tommy Escudero, Member</del>	<del>Yes</del>	<del>__</del>	<del>No__</del>	<del>Abstention__</del>
Ceaser Alvarez, Member	Yes	X	No__	Abstention__

Motion approved 5-0

**Motion:** To Exit Executive Session

Time: 7:31 PM

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherri Hursey

**Vote:**

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
<del>Tommy Esecudero, Member</del>	<del>Yes</del>	<del>__</del>	<del>No__</del>	<del>Abstention__</del>
Ceaser Alvarez, Member	Yes	X	No__	Abstention__

Motion approved 5-0

**ALL ITEMS BELOW (SECTIONS II & III) ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION**

12. Monthly Financial Report (Chris Masters)

a. Finance Committee Report

b. Financial Report – Chris Masters was unavailable to give the report due to family emergency.

13. Monthly Administrative Report

- a. Monthly Principal’s Update Report.
  - i. Special Education CAP Update
  - ii. Assessment data
  - iii. 2023-2024 School Successes
  - iv. OMA – Virtual Meetings

14. New Business

a. Approval of PO’s

**Motion:** to approve PO’s consensus list for the FY2425.

1<sup>st</sup> Sherri Hursey

2<sup>nd</sup> Kimberly Skaggs

**Vote:**

Richelle Peugh-Swofford, President	Yes	__	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
<del>Tommy Esecudero, Member</del>	<del>Yes</del>	<del>__</del>	<del>No__</del>	<del>Abstention__</del>
Ceaser Alvarez, Member	Yes	X	No__	Abstention__

Motion approved 4-0

b. Approval of Contract Services

**Motion:** to approve consensus list of Contract Services.

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherri Hursey

**Vote:**

Richelle Peugh-Swofford, President	Yes	__	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
<del>Tommy Esecudero, Member</del>	<del>Yes</del>	<del>__</del>	<del>No__</del>	<del>Abstention__</del>
Ceaser Alvarez, Member	Yes	X	No__	Abstention__

Motion approved 4-0

c. Approval of Board Member(s)

**Motion:** to Table #14c, Approval of Board Member(s).

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherri Hursey

**Vote:**

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
<del>Tommy Escudero, Member</del>	<del>Yes</del>	<del><input type="checkbox"/></del>	<del>No</del>	<del><input type="checkbox"/></del>	<del>Abstention</del>	<del><input type="checkbox"/></del>
Ceaser Alvarez, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

d. Approval of Lease Assistant Grant Application

**Motion:** to approve the Lease Assistant Grant Application

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Ceaser Alvarez

**Vote:**

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
<del>Tommy Escudero, Member</del>	<del>Yes</del>	<del><input type="checkbox"/></del>	<del>No</del>	<del><input type="checkbox"/></del>	<del>Abstention</del>	<del><input type="checkbox"/></del>
Ceaser Alvarez, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

e. OMA Revision – Virtual Meetings

**Motion:** to Table 14e, OMA Revision – Virtual Meetings

1<sup>st</sup> Ceaser Alvarez

2<sup>nd</sup> Kimberly Skaggs

**Vote:**

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
<del>Tommy Escudero, Member</del>	<del>Yes</del>	<del><input type="checkbox"/></del>	<del>No</del>	<del><input type="checkbox"/></del>	<del>Abstention</del>	<del><input type="checkbox"/></del>
Ceaser Alvarez, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 4-0

15. Future Business / Next Meeting Agenda Items for Discussion or Revision

- a. Proposed Student Handbook
- b. OMA Virtual Meetings

16. Next Board Meeting: September 16, 2024.

17. Adjourn

Time: 8:01 PM

**Motion:** to adjourn from the meeting

1<sup>st</sup> Ceaser Alvarez

2<sup>nd</sup> Kimberly Skaggs

**Vote:**

Richelle Peugh-Swofford, President	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kimberly Skaggs, Vice President	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherrri Hursey, Secretary	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Martin Swafford, Treasurer	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
<del>Tommy Escudero, Member</del>	<del>Yes</del>	<del><input type="checkbox"/></del>	<del>No</del>	<del><input type="checkbox"/></del>	<del>Abstention</del>	<del><input type="checkbox"/></del>
Ceaser Alvarez, Member	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Motion approved 0-0

\_\_\_\_\_  
Richelle Peugh-Swofford or Designee

\_\_\_\_\_  
Date

**GOVERNING COUNCIL POLICY: BYLAWS**

**ARTICLE III – MEETINGS;** (G) Conduct of Business; pg. 5

1. Tie Votes -- In the case of any tie vote by the GC membership, either by quorum attendance at the meeting or by the number of permanent members, the President shall cast the deciding vote. Otherwise, the President shall not vote.