



Board Meeting Minutes
402 W. Court Ave., Las Cruces, NM 88005
Location: Auditorium
Date: June 17, 2024
6:00 pm

I. Introduction

Presiding: Richelle Peugh-Swofford

Time: 6:02 pm

1. Call to Order
2. Pledge of Allegiance
3. Salute to New Mexico
4. Roll Call

Richelle Peugh-Swofford, President	Present X	Absent __	Tardy __
Kimberly Skaggs, Vice President	Present X	Absent __	Tardy __
Sherri Hursey, Secretary	Present X	Absent __	Tardy __
Martin Swafford, Treasurer	Present X	Absent __	Tardy __
Tommy Escudero, Member	Present __	Absent X	Tardy __
Ceaser Alveraz, Member	Present __	Absent X	Tardy __

5. Conflict of Interest Disclosures as may be applicable.
None
6. Acceptance of Agenda.

Motion: Accept agenda with changes, #18 Next meeting will be August 5th not June 15th, #14 Finance Report moved to #12.

1st Kimberly Skaggs

2nd Martin Swafford

Vote:

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention __
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention __
Sherri Hursey, Secretary	Yes	X	No__	Abstention __
Martin Swafford, Treasurer	Yes	X	No__	Abstention __
Tommy Escudero, Member	Yes	__	No__	Abstention __
Ceaser Alverez, Member	Yes	__	No__	Abstention __

Motion approved 4-0

7. Acceptance of June 3, 2024, Special Meeting Minutes.

Motion: Change item #10 misspelling Jeana to Jana and Goodmen to Goodman.

Amended Motion: Accept with changes miss spelling of #10 Public Comment Name, Jeana to Jana, Goodmen to Goodman, and van Colijn to van Colijn and item #6 voting of Martin Swafford to yes and not yes and no.

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swafford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

8. Governing Council Member Training Update

a. Members Training

1. Governing Council Members Training complete - Kimberly Skaggs, Richelle Peugh-Swafford, Martin Swafford.
2. Governing Council Members Training in progress – Ceaser Alvarez.
3. Need an update on Tommy Escudero.

9. Unfinished / Recurring Business

None

10. Public Comment – Please follow Alma d’ Arte Guidelines for Community Members (Two minutes per speaker, 30-minutes for all speakers. No action will be taken.)

1. Steven van Coblijn
2. Janet van Coblijn
3. Michelle Trujillo
4. Jana Holguin
5. Jennifer White
6. Shelly Richards
7. Zeke Rodriguez

11. Board Member Letter to Alma GC

Motion: to table Board Member Letter to Alma GC

1st Kimberly Skaggs

2nd Martin Swafford

Vote:

Richelle Peugh-Swafford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

ALL ITEMS BELOW (SECTIONS II & III) ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

12. Monthly Financial Report (Chris Masters)

- a. Finance Committee Report
- b. Financial Report

13. Executive Session to Discuss Limited Personnel Matters Pursuant to 10-15-1 (H)(2)(H) of the New Mexico Open Meetings Act.

Motion: To enter Executive Session

Time: 6:48 PM

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

Motion: To Exit Executive Session

Time: 8:29 PM

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

Possible Action on Matters Discussed in Executive Session (as needed).

- a. CAO Evaluation
- b. CAO Contract

Motion: (b.) to approve CAO contract with no changes

1st Kimberly Skaggs

2nd Martin Swafford

Vote:

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__

Ceaser Alvarez, Member
Motion approved 4-0

Yes ___ No___ Abstention ___

II. Consent Agenda

August

- a. Approval of new board members
- b. Acceptance of Paul Dulin's resignation
- c. Approval of CAL's Professional Development – Superintendent Leadership Academy
- d. General Counsel: Matthew Fox
- e. General Counsel: Special Services – de Leon and Associates
- f. Lease Agreement with In-Kind Services: Special Services – de Leon and Associates
- g. Contract: Speech Language Pathology – Sandi Maynes
- h. Approval of PO's

<u>Vendor</u>	<u>Description</u>	<u>FY23 Budget</u>	<u>FY24 Budget</u>
American Linen	Kitchen and Janitorial supplies	10,100	10,500
Brady Industries	Janitorial supplies	-	10,000
Century Link	Phone service	12,000	12,000
City of Las Cruces	Utilities - gas, water, waste, recycling	16,500	18,000
Clifton, Larson, Allen LLP	Auditing services	19,178	21,000
Cooperative Education Services	NM REAP renewal	655	700
El Paso Electric	Electric service	45,000	50,000
Garcia's Janitorial	Janitorial services	-	40,000
Lowe's	Breakfast and lunch supplies	1,800	2,000
NMSPIA Risk	Property, Liability, Worker's Comp. Insurance	31,834	35,115
Pitney Bowes	Lease - Postage	2,000	2,000
Pitney Bowes Purchase Power	Postage	1,000	1,000
Roadrunner Pizza	Lunch service	5,200	5,500
Shamrock Foods	Breakfast and lunch supplies	19,500	22,000
Sysco	Breakfast and lunch supplies	10,400	13,000
US Foods	Breakfast and lunch supplies	20,600	22,000
ValuLine	Long Distance service	400	400
PTS Office Systems	Copier Lease and Overage	5,900	9,000

September

- a. Approval of 8-28-24 Meeting Minutes
- b. Payroll and Accounts Payable Acceptance and Approval

October

- a. Acceptance of 9/18/2023
- b. Payroll and Accounts Payable Acceptance and Approval

November

- a. Acceptance of 10/16/23 Meeting Minutes
- b. HOUSSE Program for CAP / Principal Evaluation
- c. Payroll and Accounts Payable Acceptance and Approval

December

- a. Acceptance of 11/13/23 Meeting Minutes
- b. Payroll and Acceptance and Approval

- c. 2023-2024 NMPED Graduation Requirements
- d. Student Handbook 2018 and Beyond for 2023-2024 Year
- e. Contract – Joanna DeMatteo
- f. Contract – Emily Mendoza
- g. Contract – Dr. Dino Coronado
- h. Approval for half day Faculty Inservice 12-15-2023

June 3rd Special meeting

- 1. Acceptance and Approval of April 25th Special Meeting Minutes.
- 2. BAR’s Approval of BAR 511-000-2324-0022-M (\$112,000 from Func 2100 and 2200 to Func 2300, 2400, 2600), and BAR 511-000-2324-0023-T (\$41,900 from Func 2100 to Func 1000), Payroll and Accounts Payable Acceptance and Approval.
- 3. New Business

- Appointment of Grievance Committee
- Appointment of Finance Committee
- Approval of Strategic Plan
- Approval of 2024-2025 School Calendar
- Approval and Assignment of a Chief Procurement Officer – Tiffany Bristol
- Approval of PEC Intervention Lader / CSD Corrective Action Plan
- Approval of 2024-2025 Budget

Motion: to approve the Consent Agenda

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__
Motion approved 4-0				

14. Monthly Administrative Report

- a. Monthly Principal’s Update Report.
- b. Assessment Data
- c. Charter School Conference

15. New Business

- a. Governing Board Meeting Dates 2024-2025

Motion: to approve Governing Board Meeting Dates 2024-2025 with change from August 19, 204 to August 5, 2024, no meeting in July 2024.

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
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Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

b. OMA 2024-2025

Motion: to approve the OMA 2024-2025 Resolution with notation it will go into revision.

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swafford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

c. General Services Contract – de Leon and Associates

Motion: to approve the General Services Contract for de Leon and Associates.

1st Kimberly Skaggs

2nd Martin Swafford

Vote:

Richelle Peugh-Swafford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

d. Review and Update Lottery and Enrollment Policy

Motion: to approve the Lottery and Enrollment Policy sm0004 revised 9/13/2010, as written.

1st Kimberly Skaggs

2nd Sherri Hursey

Vote:

Richelle Peugh-Swafford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

e. Review and Update Attendance for Success Act

Motion: to approve the Attendance for Success Act sm0001 revised 11/3/2020, as written.

1st Kimberly Skaggs

2nd Martin Swafford

Vote:

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 4-0

16. Future Business / Next Meeting Agenda Items for Discussion or Revision

- a. Amend OMA Resolution to add Electronic Viewing.
- b. PSCOC Lease Reimbursement Grant.

17. Next Board Meeting: August 5, 2024.

18. Adjourn

Time: 9:04 pm

Motion: to adjourn from the meeting

1st Sherri Hursey

2nd Martin Swafford

Vote:

Richelle Peugh-Swofford, President	Yes	X	No__	Abstention__
Kimberly Skaggs, Vice President	Yes	X	No__	Abstention__
Sherri Hursey, Secretary	Yes	X	No__	Abstention__
Martin Swafford, Treasurer	Yes	X	No__	Abstention__
Tommy Escudero, Member	Yes	__	No__	Abstention__
Ceaser Alvarez, Member	Yes	__	No__	Abstention__

Motion approved 0-0

Richelle Peugh-Swofford or Designee

Date

GOVERNING COUNCIL POLICY: BYLAWS

ARTICLE III – MEETINGS; (G) Conduct of Business; pg. 5

- 1. Tie Votes -- In the case of any tie vote by the GC membership, either by quorum attendance at the meeting or by the number of permanent members, the President shall cast the deciding vote. Otherwise, the President shall not vote.