



**Board Meeting Minutes**  
**402 W. Court Ave., Las Cruces, NM 88005**  
**Date: March 18, 2024**  
**6:00 pm**

I. Introduction

Presiding: \_\_\_\_\_ Time: 6:00 pm

1. Call to Order

2. Roll Call

Kimberly Skaggs	Present X	Absent __	Tardy __
Ron Fitzherbert	Present __	Absent X	Tardy __
Richelle Peugh-Swafford	Present X	Absent __	Tardy __
Rene Zeke Rodriguez	Present __	Absent X	Tardy __
Sherri Hursey	Present X	Absent __	Tardy __
Ceaser Alveraz	Present X	Absent __	Tardy __
Martin Peugh	Present X	Absent __	Tardy __

3. Introductions of Guests

Carrie Hamblen

4. Conflict of Interest Disclosures as may be applicable.

None

5. Acceptance of Agenda.

**Motion:** Acceptance of Agenda.

1<sup>st</sup> Ceaser Alverez

2<sup>nd</sup> Kimberly Skaggs

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Rene Zeke Rodriguez	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser Alverez	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved 4-0

6. Introduction of New Governing Board Members

1. Ceaser Alverez – Assistant Principal at Lynn Middle School
2. Martin Peugh – Works at NASA

7. Accept Resignation of Zeke Rodriguez

**Motion:** to accept the resignation of Zeke Rodriguez

Discussion: Zeke Rodriguez resigned to move out of town.

1<sup>st</sup> Ceaser Alvarez

2<sup>nd</sup> Kimberly Skaggs

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Rene Zeke Rodriguez	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser Alvarez	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved 4-0

8. New board member candidate consideration

**Motion:** to accept Tommy Escudero as a Board Member.

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherrie Hursey

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser Alvarez	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved 4-0

9. Election of Treasurer

**Motion:** To elect Martin Peugh as Treasurer

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherrie Hursey

**Vote:**

Kimberly Skaggs	Yes	__	No__	Abstention X
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser A	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved 3-0

10. Election of Audit Committee Chairs

**Motion:** Motion to elect Ceaser Alvarez as the Audit Committee Chair

1<sup>st</sup> Sherrie Hursey

2<sup>nd</sup> Kimberly Skaggs

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	__	No__	Abstention __
Ceaser A	Yes	X	No__	Abstention X
Martin Peugh	Yes	X	No__	Abstention __

Motion approved. 3-0

11. Election of Finance Committee Chairs

**Motion:** to elect Kimberly Skaggs as Finance Committee Chair

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Martin Peugh

**Vote:**

Kimberly Skaggs	Yes	__	No__	Abstention X
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser A	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved. 3-0

12. Acceptance of February 26<sup>th</sup>, 2024, Meeting Minutes.

**Motion:** to accept February 26<sup>th</sup>, 2024, Meeting Minutes

Discussion: There is a typo in #11, speaker #10 from J to S.

1<sup>st</sup> Kiberly Skaggs

2<sup>nd</sup> Sherrie Hursey

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser A	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved. 4-0

13. Introduction of New Governing Board members

Richelle Peugh-Swafford – New President

14. State of Alma

See attached State of Alma.

15. Public Comment (Two minutes per speaker, 30-minutes for all speakers, No action was taken.

Speakers during Public Comment.

1. AJ R\_\_\_\_\_
2. Chris Stout Bardey
3. Cindy DeLoney
4. John Landon
5. Jana Holguin
6. Gale Williams
7. Shell Richard
8. Steven VanConujio?????

**ALL ITEMS BELOW (SECTIONS II & III) ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION**

15. Executive Session to Discuss Limited Personnel Matters Pursuant to 10-15-1 (H)(2)(H) of the New Mexico Open Meetings Act.

**Motion:** To enter Executive Session

Time: 6:37 PM

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherrie Hursey

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser Alvarez	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved 4-0

**Motion:** To Exit Executive Session

Time: 7:29 PM

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherrie Hursey

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser A	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved 4-0

16. Possible Action on Matters Discussed in Executive Session (as needed).

a. CAO Principal Evaluation

**Motion:** to Table CAO Principal Evaluation

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherrie Hursey

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swofford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser A	Yes	X	No__	Abstention __
Martin Peugh	Yes	X	No__	Abstention __

Motion approved 4-0

17. Governing Council Member Training Update

a. March 9<sup>th</sup>

Kimberly Skaggs has completed all training.

Ron Fitzherbert has completed all training.

Richelle Peugh-Swofford has completed all training.

18. Unfinished / Recurring Business -

a. Update Student Handbook

b. Update Staff and Faculty Handbook

c. First Social Media Policy for Students, Staff and Faculty

**Motion:** to table Unfinished/Recurring Business, a, b, c

1<sup>st</sup> Sherrie Hursey

2<sup>nd</sup> Martin Peugh

**Vote:**

Kimberly Skaggs	Yes	__	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swofford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	__	No__	Abstention __
Ceaser Alvarez	Yes	__	No__	Abstention __
Martin Peugh	Yes	__	No__	Abstention __

Motion approved 0-0

19. Monthly Financial Report (Chris Masters) – See Attached.

a. Financial Report (F)

**Motion:** To approve the Financial Report, Payroll and Accounts Payable Acceptance and Approval.

1<sup>st</sup> Kimberly Skaggs

2<sup>nd</sup> Sherrie Hursey

**Vote:**

Kimberly Skaggs	Yes	X	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swofford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	X	No__	Abstention __
Ceaser Alvarez	Yes	X	No__	Abstention __

Martin Peugh                      Yes    X        No\_\_    Abstention \_\_  
Motion approved 4-0

b. BAR's Approval (if required). See Attached.

None

c. Payroll and Accounts Payable Acceptance and Approval – See Attached.

**Motion:** to approve Payroll and Accounts Payable

**1<sup>st</sup>**

**2<sup>nd</sup>**

**Vote:**

Kimberly Skaggs	Yes	__	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	__	No__	Abstention __
Ceaser A	Yes	__	No__	Abstention __
Martin Peugh	Yes	__	No__	Abstention __

Motion approved 0-0

20. Monthly Administrative report

a. Monthly Principal's Update Report.

See attached Chief Academic Officer/ Principal Report.

21. New Business

22. Future Business / Next Meeting Agenda Items for Discussion or Revision

23. Announcements:

24. Adjourn

Time:    pm

**Motion:**

**1<sup>st</sup>**

**2<sup>nd</sup>**

**Vote:**

Kimberly Skaggs	Yes	__	No__	Abstention __
Ron Fitzherbert	Yes	__	No__	Abstention __
Richelle Peugh-Swafford	Yes	__	No__	Abstention __
Sherri Hursey	Yes	__	No__	Abstention __
Ceaser A	Yes	__	No__	Abstention __
Martin Peugh	Yes	__	No__	Abstention __
Motion approved 3-0				

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Richelle Peugh-Swafford or Designee

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Date