



# ALMA D'ARTE CHARTER HIGH SCHOOL

*Regular Meeting, Monday, August 28, 2023 @ 6:00 pm  
Alma d'Arte Charter High School, Room C-106*

## COUNCIL MEMBERS

Kimberly Skaggs - Dr. Cynthia Wise - Ron Fitzherbert – Paul Dulin —  
Richelle Peugh-Swafford – Rene Zeke Rodriguez

### I. Introduction

- A. Call to Order
- B. Roll Call of Members
- C. Conflict of Interest Disclosures as may be applicable.
- D. Approval of Agenda
- E. Approval of 7-17-2023 Meeting Minutes
- F. Approval of 7-20-2023 Meeting Minutes
- G. Announcements.

### II. Public Comment *(Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)*

**ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION**

### III. New Business

- A. Approval of new board member(s) – Action
- B. Acceptance of Paul Dulin's resignation
- C. Approval of PO's - Action. \*Attachment\*
- D. Approval of CAO's Professional Development – Superintendent Leadership Academy
- E. Approval of Contracts
  1. General Counsel: Matthews Fox – Action \*Attachment\*
  2. General Counsel: Special Services - de Leon and Associates – Action. \*Attachment\*
  3. Lease Agreement with In-Kind Services: Special Services – de Leon and Associates – Action. \*Attachment\*
  4. Contract: Speech Language Pathology - Sandi Maynes - Action. \*Attachment\*

### IV. Old/Recurring Business

- A. Monthly Financial Report
- B. Payroll and Accounts Payable Acceptance and Approval - Action
- C. Monthly Administrative Report
- D. Monthly Update on Governing Councils Required Training
  1. Kimberly Skaggs is complete.

### V. Future Business/Next Meeting Agenda Items for Discussion or Revision

- A. 2023-2024 Student Handbook
- B. 2023-2024 Staff and Faculty Handbook

## VI. Adjournment

\*\* (A) - Administration, (G) – Governance Council, (F) - Finance \*\* *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*

<u>Vendor</u>	<u>Description</u>	<u>FY23 Budget</u>	<u>FY24 Budget</u>
American Linen	Kitchen and Janitorial supplies	10,100	10,500
Brady Industries	Janitorial supplies	-	10,000
Century Link	Phone service	12,000	12,000
City of Las Cruces	Utilities - gas, water, waste, recycling	16,500	18,000
Clifton, Larson, Allen LLP	Auditing services	19,178	21,000
Cooperative Education Services	NM REAP renewal	655	700
El Paso Electric	Electric service	45,000	50,000
Garcia's Janitorial	Janitorial services	-	40,000
Lowe's	Breakfast and lunch supplies	1,800	2,000
NMSPIA Risk	Property, Liability, Worker's Comp. Insurance	31,834	35,115
Pitney Bowes	Lease - Postage	2,000	2,000
Pitney Bowes Purchase Power	Postage	1,000	1,000
Roadrunner Pizza	Lunch service	5,200	5,500
Shamrock Foods	Breakfast and lunch supplies	19,500	22,000
Sysco	Breakfast and lunch supplies	10,400	13,000
US Foods	Breakfast and lunch supplies	20,600	22,000
ValuLine	Long Distance service	400	400
PTS Office Systems	Copier Lease and Overage	5,900	9,000

PO's For Approval

August 21<sup>st</sup>, 2023