



**Board Meeting Minutes**  
**402 W. Court Ave., Las Cruces, NM 88005**  
**Date: October 16, 2023**  
**6:00pm to 8:03 pm**

Introduction

Presiding: Kimberly Skaggs

Time: 6:00pm

1. Call to Order

2. Roll Call

Kimberly Skaggs	Present X	Absent ___	Tardy ___
Dr. Cynthia Wise	Present X	Absent ___	Tardy ___
Ron Fitzherbert	Present X	Absent ___	Tardy ___
Richelle Peugh-Swafford	Present ___	Absent X	Tardy ___
Rene Zeke Rodriguez	Present ___	Absent X	Tardy ___
Sherri Hursey	Present X	Absent ___	Tardy ___
Kelt Cooper	Present X	Absent ___	Tardy ___

3. Introductions of Guests

See Attached Sign-in Sheet.

4. Conflict of Interest Disclosures as may be applicable.

**Comment: None**

5. Approval of Agenda

**Motion:** Motion to Accept Agenda – Amendment Dr. Cynthia Wise, add other personnel matters and pending litigation.

**1<sup>st</sup>** Kelt Cooper

**2<sup>nd</sup>** Ron Fitzherbert

**Vote:**

Kimberly Skaggs	Yes ___	No ___	Abstention ___
Dr. Cynthia Wise	Yes X	No ___	Abstention ___
Ron Fitzherbert	Yes X	No ___	Abstention ___
Richelle Peugh-Swafford	Yes ___	No ___	Abstention ___
Rene Zeke Rodriguez	Yes ___	No ___	Abstention ___
Sherri Hursey	Yes X	No ___	Abstention ___
Kelt Cooper	Yes X	No ___	Abstention ___

6. Student Representative Report

Dr. Amador announced, Carlos Medez, Jr. will not be able to attend. Olvie and Zen with the Theatre Club reported.  
See attached student report.

7. Approval of 9/18/23 Meeting Minutes

**Motion:** To approve 9/18/23 meeting minutes.

**Note:** Correction from – Item E- change Feb to Aug in approval.

1<sup>st</sup> Dr. Cynthia Wise

2<sup>nd</sup> Kelt Cooper

**Vote:**

Kimberly Skaggs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Dr. Cynthia Wise	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Ron Fitzherbert	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Richelle Peugh-Swofford	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Rene Zeke Rodriguez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kelt Cooper	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

8. Public Comment (Two minutes per speaker, 30-minutes for all speakers, No action will be taken.)

- a. Cora Richardson – Lack of qualified teachers.
- b. Jennifer Dalmyn – Find/Fund 3<sup>rd</sup> party mediation between Administration, Students, Parents, and Teachers.
- c. Janet Alvarado – Meeting minutes of previous Governing Council meetings for review. All trust Governing Members information, and to identify issues. She wants to support.
- d. Keila Brown - Concern of academics, concern of loss of math and science staff, and concern of creation of STEM program, concern of no literary art electives because teachers are teaching core classes, and concern adults speaking negatively about one another.
- e. Mrs. Brown – School climate is horrible, IEP students, and no public information for Governing Council.

ALL ITEMS BELOW (SECTIONS II & III) ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

9. Executive Session to Discuss Limited Personnel Matters Pursuant to 10-15-1 (H)(2)(H) of the New Mexico Open Meetings Act (as needed).  
 a. Review of Evaluation Rubric for Principal/CAO

**Motion:** To Enter Executive Session                      Time: 6:25pm

1<sup>st</sup> Dr. Cynthia Wise

2<sup>nd</sup> Sherri Hursey

**Vote:**

Kimberly Skaggs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Dr. Cynthia Wise	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Ron Fitzherbert	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Richelle Peugh-Swafford	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Rene Zeke Rodriguez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kelt Cooper	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

**Motion:** To Exit Executive Session                      Time: 7:26 pm

1<sup>st</sup> Dr. Cynthia Wise

2<sup>nd</sup> Ron Fitzherbert

**Vote:**

Kimberly Skaggs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Dr. Cynthia Wise	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Ron Fitzherbert	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Richelle Peugh-Swafford	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Rene Zeke Rodriguez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kelt Cooper	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

10. Possible Action of Matters Discussed in Executive Session (as needed)

11. Governing Council Member Training Update

- a. Kimberly Skaggs has completed all.  
 b. Rob Fitzherbert has completed all.

12. Old/Recurring Business

- A. Student Handbook
- B. Staff and Faculty Handbook

13. Monthly Financial Report (Chris Masters)

a. Financial Report

**Motion:** To approve Financial Report

1<sup>st</sup> Ron Fitzherbert

2<sup>nd</sup> Dr. Cynthia Wise

**Vote:**

Kimberly Skaggs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Dr. Cynthia Wise	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Ron Fitzherbert	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Richelle Peugh-Swafford	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Rene Zeke Rodriguez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kelt Cooper	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

b. BAR's Approval

**Motion:** To approve BAR's.

1<sup>st</sup> Ron Fitzherbert

2<sup>nd</sup> Dr. Cynthia Wise

**Vote:**

Kimberly Skaggs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Dr. Cynthia Wise	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Ron Fitzherbert	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Richelle Peugh-Swafford	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Rene Zeke Rodriguez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kelt Cooper	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

c. Payroll and Accounts Payable Acceptance and Approval

**Motion:** To approve payroll and accounts payable.

1<sup>st</sup> Kelt Cooper

2<sup>nd</sup> Ron Fitzherbert

**Vote:**

Kimberly Skaggs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Dr. Cynthia Wise	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Ron Fitzherbert	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

Richelle Peugh-Swofford	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Rene Zeke Rodriguez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kelt Cooper	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

14. Monthly Administrative Report

- a. Monthly Principal's Update Report
- b. Academic Data
- c. Enrollment Data
- d. General Alma Update
- e. Average Daily Attendance Report (John M.)

See Attachment

15. New Business

- a. Building Use Policy

**Motion:** To accept 1<sup>st</sup> reading of Building Use Policy.

1<sup>st</sup> Kelt Cooper

2<sup>nd</sup> Sherri Hursey

**Vote:**

Kimberly Skaggs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Dr. Cynthia Wise	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Ron Fitzherbert	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Richelle Peugh-Swofford	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Rene Zeke Rodriguez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kelt Cooper	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>

- b. Social Media Policy for Students, Staff and Faculty

16. Future Business / Next Meeting Agenda Items for Discussion or Revision

- a. Student/Staff Handbooks
- b. Social Media Policy
- c. Facility Use Policy

17. Announcements

None

18. Adjournment

**Motion:** To Adjourn


Time: 8:03 pm

1<sup>st</sup> Dr. Cynthia Wise

2<sup>nd</sup> Kelt Cooper

**Vote:**

Kimberly Skaggs	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Dr. Cynthia Wise	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Ron Fitzherbert	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Richelle Peugh-Swafford	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Rene Zeke Rodriguez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Sherri Hursey	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>
Kelt Cooper	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Abstention	<input type="checkbox"/>



---

Kimberly Skaggs or Designee

11/13-23  
Date