



# ALMA D'ARTE CHARTER HIGH SCHOOL

## Governance Council Minutes

Regular Meeting, Monday, December 12, 2022 @ 6:00 pm

Alma d'arte Charter High School, Room C-106

**COUNCIL MEMBERS** Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |  
Richelle Peugh-Swofford | Cynthia Wise | Gabriel Holguin | Ryan Bradley

### I. Introduction

- A. Call to Order. (G) - Chairman Dulin called the meeting to order at 6:05pm
- B. Roll Call of Members (G) - Members present are as follows: C. Wise, K. Skaggs, R. Fitzherbert, G. Holguin, R. Peugh-Swofford. V. Wilson & R. Bradley are absent. Others present are: K. Martinez, C. Masters, C. Romero, J. Magdaleno, R. Campos, R. St. Clair, J. Brown, K. Brown & C. Ostland.
- C. Conflict of Interest Disclosures as may be applicable. (G) - none
- D. Approval of Agenda. (G) - K. Skaggs made a motion to approve the agenda as published. R. Peugh-Swofford seconded the motion. Members voted as follows: C. Wise - abstain, R. Fitzherbert - yes, G. Holguin - yes, R. Peugh-Swofford - yes, K. Skaggs - yes, P. Dulin - yes. The majority voted in favor and the agenda was approved.
- A. Approval of the minutes of the Regular Meeting of the GC on November 14, 2022. (G) - R. Fitzherbert made a motion to approve the meeting minutes from November 14, 2022. C. Wise seconded the motion. Members voted as follows: C. Wise - yes, R. Fitzherbert - yes, G. Holguin - yes, R. Peugh-Swofford - yes, K. Skaggs - abstain, P. Dulin - yes. The majority voted in favor and the minutes were approved.
- B. Announcements. - none

### II. Public Comment *(Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)*

**ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION** - K. Brown, student, spoke on issues with the lack of a student handbook and the need for one. Ms. Brown gave specific instances of how student discipline is handled here at Alma d'arte.

### III. New Business

- A. Renewal of membership in the Governance Council by Seat Number: - C. Wise made a motion to table this item until the end of the meeting after the executive session. R. Fitzherbert seconded the motion. All present members voted in favor and the item was tabled. *Upon return from the executive session the GC returned to the discussion of this item.* K. Skaggs made a motion for members to accept renewals of seats/terms of governance members for the upcoming year. G. Holguin seconded the motion. All members voted in favor except C. Wise (who abstained) and the motion passed.  
Seat #1 - C. Wise - has accepted renewal of her seat for the oncoming years.  
Seat #2 - R. Fitzherbert - has accepted renewal of his seat for the oncoming years.  
Seat #4 - K. Skaggs - has accepted renewal of her seat for the oncoming years.  
Seat #6 - P. Dulin - has accepted renewal of his seats for the oncoming years.  
Seat #7 - V. Wilson - is absent and acceptance of the continuance of his seat term will be tabled for the future meeting.

### IV. Old/Recurring Business

A. Monthly Financial Report

1. Representation of Financial Statements as of November 30, 2022. (F) - C. Masters presented the financial statements and Payroll & Accounts payable to the Governance Council.
2. BAR's Approval (if required). (G) - No BARs this meeting.
3. Payroll and Accounts Payable Acceptance and Approval. (G) - R. Fitzherbert made a motion to approve the payroll & accounts payable ending November 30, 2022. R. Peugh-Swofford seconded the motion to approve. Members voted as follows: C. Wise - yes, R. Fitzherbert - yes, G. Holguin - yes, R. Peugh-Swofford - yes, K. Skaggs - yes, P. Dulin - yes. The majority voted in favor and the Payroll & Accounts payable for November 30, 2022 were approved.

B. Naming the Alma Auditorium after Irene Oliver-Lewis. (I. Oliver-Lewis/A) - R. Peugh-Swofford explained that Ms. Oliver-Lewis would prefer to have the event next February of 2024. Further updates will occur later in the year of 2023.

C. Monthly Administrative Report

1. Monthly Principal's Update Report. (A)
  - a. Events and happenings at the school, and those that the school has attended outside the school. - Arts Integration activities continue. Stephanie Preciado-Shelton and our history department are continuing to work on a mural in the auditorium beginning in January. Classroom Activity – Mr. Kirker worked with a hip hop artist out of Phoenix he knows to get students involved in making his next music video. Students participated as actors and shooting the film with the new equipment they just received. All arts classes are preparing for the Winter Showcase coming up in December. All core classes are finishing the semester. Mr. Hallsted will be taking 5 students that made the All-State choir and guitar to Albuquerque beginning of January. Our Enrichment Committee has planned fun Enrichment days for the first week of January. We will be bringing in community members to help those days in various projects/workshops and taking two field trips. One to the Space Museum in Alamogordo and the other around all the shops and museums in the downtown plaza area.
  - b. Communication with parents and parental involvement. - Parent Advisory Committee still meeting every other Monday. Still have multiple parents participating and actively involved. Parents participated in the construction of our library and setting up our Christmas trees the last couple of weeks.
  - c. Enrollment at Alma. -121, Enrollment steady. Have 3-4 registration packets ready to enroll students for the Spring already.
  - d. Data on academic performance of students. - Working with students to raise their failing grades for the semester. Those with excessive absences will have to appeal their grade to a committee of staff that will determine if the student demonstrates mastery of the content in that course. The end of the semester reporting to the CSD is due December 16<sup>th</sup>. Can send you a copy, if requested. Testing for ELL students (ACCESS) and middle of year testing (Interim Testing) will be completed in January- February when we return.

- e. Integration of the arts in the curricula of all classes. - Arts Integration activities continue. Stephanie Preciado-Shelton and our history department are continuing to work on a mural in the auditorium beginning in January. Classroom Activity – Mr. Kirker worked with a hip hop artist out of Phoenix he knows to get students involved in making his next music video. Students participated as actors and shooting the film with the new equipment they just received. All arts classes are preparing for the Winter Showcase coming up in December. All core classes are finishing the semester. Mr. Hallsted will be taking 5 students that made the All-State choir and guitar to Albuquerque beginning of January. Our Enrichment Committee has planned fun Enrichment days for the first week of January. We will be bringing in community members to help those days in various projects/workshops and taking two field trips. One to the Space Museum in Alamogordo and the other around all the shops and museums in the downtown plaza area.
- f. Increased engagement with the community, the press, and local businesses and organizations. - Community Involvement - Winter Feast was on December 9<sup>th</sup>, Winter Showcase – December 14<sup>th</sup>, Community Spotlight – December 15<sup>th</sup>.
- g. Improvement of the Alma d’arte Website. - Website is updated, Policies are all updated and on the website.

- 2. Equity Council Update by Ray Padilla. (A/G) - R. Padilla reported on a meeting with Frank McCullouch, the State’s equity facilitator. He is yet to have any feedback but there are now multiple collaborators (La Academia, Las Montañas, Explore Academy, Raices & Alma). Mr. Padilla was happy to report that he now feels through this collective group that we have statewide support moving forward with our equity council business. He reported that he wrote an email that was sent out to parents regarding the use of the N-word. This has been a problem at Alma as of late. We are hoping to get ahead of this problem by involving parents as necessary.

- D. GC Member Required Training Update. (A/G) - Mr. Dulin reported that V. Wilson has caught up with his training hours. Other members who need training hours were reminded of the requirements for membership on the GC.

**V. Executive Session** - K. Skaggs made motion to enter Executive Session. R. Peugh-Swofford seconded the motion. All members voted in favor & The council entered executive session at 6:57pm.

- A. Discussion of the annual evaluation of the Principal and limited personnel issues. (G/A)
- B. Discussion of 2021-2022 Finance Audit results.

R. Fitzherbert made a motion to return to regular session at 8:34pm. R. Peugh-Swofford seconded the motion. All present members voted in favor, except C. Wise who abstained. The GC voted in favor & the regular meeting was resumed.

## **VI. Future Business/Next Meeting Agenda Items for Discussion or Revision**

1. Schedule of By-Laws Retreat
2. Voting of GC Officers

**VII. Adjournment** - C. Wise made a motion to adjourn the meeting. R. Peugh-Swofford seconded the motion. All members voted in favor and the meeting was adjourned at 8:45pm.

**\*\* (A) - Administration, (G) – Governance Council, (F) - Finance \*\*** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*