



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday, September 19th, 2022 @ 6:00 pm

Alma d'arte Charter High School, Room C-106

COUNCIL MEMBERS Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |
Richelle Peugh-Swofford | Cynthia Wise

I. Introduction

- A. Call to Order. (G) – K. Skaggs called the meeting to order at 5:59pm
- B. Roll Call of Members (G) – K. Skaggs, C. Wise, V. Wilson, R. Fitzherbert & R. Peugh-Swofford are present in person. P. Dulin is in attendance by phone.
- C. Conflict of Interest Disclosures as may be applicable. (G) – none.
- D. Approval of Agenda. (G) C. Wise made a motion to approve the agenda. R, Peugh-Swofford seconded the motion. All members voted in favor and the agenda was approved.
- E. Approval of the minutes of the Regular Meeting of the GC on August 15, 2022, and the Special Meeting of August 22, 2022. (G) – V. Wilson made a motion to approve the minutes from 8/15/22 . R. Fitzherbert seconded the motion. All members voted in favor and the minutes were approved. P. Dulin made a motion to approve the minutes for 8/22/22. R. Peugh-Swofford seconded the motion. Members voted as follows: P. Dulin – yes, K. Skaggs – yes, R. Fitzherbert – abstained, V. Wilson – yes, R. Peugh-Swofford – yes, C. Wise – yes. The majority voted in favor and the minutes were approved.
- F. Announcements.

II. Public Comment *(Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)*

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. Discussion on revision of Discipline Policy (A/G) – K. Martinez had a meeting with a Parent Engagement Committee on the discipline policy. Ms. Martinez is awaiting student and staff feedback. Great feedback was obtained from the Parent Committee. Once She receives feedback from all parties, Ms. Martinez will provide a revised version to the GC. This connotes the first reading of the revised policy by the Governance Council.
- B. Discussion on revising COVID Policy (A/G) – Ms. Martinez spoke about the most recent revised tool kit from PED regarding COVID school practices. The current policy was provided to the GC for viewing. The GC never “adopted” a formal policy regarding COVID, it was originally decided to follow the current ever-changing tool kit. This item begs further investigation and will be followed up in the coming month.

IV. Old/Recurring Business

- C. Monthly Financial Report –
 1. Financial Statements as of August 31st, 2022. (F) - C. Masters presented the financial statements for the previous month.
 2. BAR’s Approval (if required). (G) – no BAR’s this month.

3. Payroll and Accounts Payable Acceptance and Approval. (G) – C. Wise made a motion to table the approval of Payroll & Accounts Payable Acceptance for this month since all documentation is not provided. R. Peugh-Swofford seconded the motion. Members voted as follows: K. Skaggs – yes, R. Fitzherbert – yes, V. Wilson – yes, R. Peugh-Swofford – yes, C. Wise – yes, P. Dulin - yes. The majority voted in favor and the Payroll & Accounts Payable Acceptance was tabled until next meeting.

D. Monthly Administrative Report

1. Monthly Principal's Update Report. (A)
 - a. Student Academic and Attendance Data - See attached documents for Short Cycle Data Beginning of Year results. Math had some validity issues to it. I will cover this further in our meeting. Attached document for monthly attendance.
 - b. Enrollment and Recruitment – Enrollment is at 122. Recruitment efforts – We will be doing another recruitment/community event in October and November. We will be putting together a press release for Pride week and our involvement/advocacy in the community and school. We are doing better in posting to social media and have had on Facebook alone, over 1.6k people reached in the last week. We are spreading out advertising through Sun-News/Bulletin for our special events (open houses, showcases) due to high costs.
 - c. Arts Integration/Classroom Activity - Our Arts Integration is coming along. Teachers have been putting their plans together on what arts integration looks like in their classrooms. We had a discussion of collectively coming up with a clearly defined statement of what arts integration is for Alma and how it should be carried out in the classroom. Classroom Activity – Great art pieces coming out of Mr. Dorn's room; Ms. Shearill's class will be attending the Broadway show "Hairspray" in El Paso, Mrs. Rodriguez's class went to DACC's East Mesa campus Culinary program and had a tour, Mr. Padilla, and Ms. Myer's Platica classes are in partnership with La Semilla and beginning on weeding the winter crops in the garden behind the school; Mr. Hallsted's class is getting ready for Solo & Ensemble and helping in the middle schools co-teaching classes. Mr. Kirker's class is going to begin filming their movie short they wrote themselves and live casting in Special FX class.
 - d. School Reporting Process/Testing -90-day Plan – working on meeting with CSD representative on finalizing the plan. Attendance Success Plan due Sept. 30th. Teacher Professional Development Plans due Sept. 30th. PSAT Testing for 10th graders – Oct. 12th Make up Oct. 25th. Structured Literacy Plan – Due Oct. 15th. Formal Walkthroughs to begin end of October/beginning of November.
 - e. Parent Advisory Committee - Meets Monday Sept. 19th – update provided at meeting. Parents beginning to be involved in Prom Committee and fundraising also 1st parent volunteer approved to begin volunteering at the school.
 - f. Community Involvement - Sponsoring event for Pride week here at the school (P-flag). We will have booths at Pride Festival in the Downtown Plaza

and have signed up to sell art/goodies at the Renaissance Faire in November. We held our 1st Alma Community Arts Spotlight. Had four artists, including our own Mr. Kirker on other various projects he does. Will hold other Community Arts Spotlight events the 3rd Friday of every month with 3-4 people from the community. Crossroads City Derby will come to Alma on October 14, 2022, for a school demonstration to students.

- g. Website Improvement - Working the website still – new facelift. Policies and by-laws are still being reviewed (website vs. paper binder). Pictures are being updated.

- 2. Equity Council Update by Ray Padilla. (A/G) – there is no Equity Update this month. R. Padilla is attending the statewide meeting and will report back to the GC next month.

- E. In-person attendance of the Charter Schools Conference on December 8-9, 2022. (A/G) – Ms. Martinez stated that the agenda for this meeting is forthcoming. Members expressed interest in attending and discussed the options for payment and registration for the event. Ms. Martinez added that this conference would successfully allow members to complete all required yearly training hours.
- F. GC Member Required Training Update. (A/G) C. Wise has 6 hours; all remaining members have 0 hours for this year. Members are encouraged to attend trainings ASAP.
- G. GC Member Nominations and Interviews. (G) Interviews of 2 individuals will take place soon. Mr. Gabriel Holguin – Anthony City Councilman and former Alma Alumni, and Dr. Ryan Bradley a local Physician’s Assistant with children in the Las Cruces Public Schools.
- H. Executive Session to discuss limited personnel matters. (A/G) – K. Skaggs called for a motion to close the regular session and begin executive session. P. Dulin made a motion to exit regular session to discuss limited personnel matters. R. Peugh-Swofford seconded the motion. Members voted as follows: K. Skaggs – yes, R. Fitzherbert – yes, V. Wilson – yes, R. Peugh-Swofford – yes, C. Wise – yes, P. Dulin - yes. The majority voted in favor and the GC entered executive session. C. Wise made a motion to exit executive session and re-enter regular session. R. Ponder seconded the motion to re-enter regular session. All members voted in favor and regular session was re-entered.

V. Future Business/Next Meeting Agenda Items for Discussion or Revision

- A. Theater Dedication Discussion with Irene Oliver-Lewis (A/G) – Ms. Oliver-Lewis will attend next month’s meeting to discuss her Dedication ceremony.

VI. Adjournment – V. Wilson made a motion to adjourn the meeting. C. Wise seconded the motion. All members voted in favor and the meeting was adjourned at 8:00pm.

**** (A) - Administration, (G) – Governance Council, (F) - Finance ** One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.**