



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday, August 15, 2022 @ 6:00 pm

Alma d'arte Charter High School, Room C-106

COUNCIL MEMBERS Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |
Richelle Peugh-Swofford | Cynthia Wise

DRAFT

I. Introduction

- A. Call to Order. (G) – Chairman Dulin called the meeting to order at 6:01pm
- B. Roll Call of Members (G) – Members present are as follows: P. Dulin, C. Wise, R. Peugh-Swofford, K. Skaggs, V. Wilson & R. Fitzherbert. Also present are C. Masters, K. Martinez, P. Hernandez, Z. Shearill, J. White, R. Padilla & S. Hersey, a potential future GC member/applicant.
- C. Conflict of Interest Disclosures as may be applicable. (G) - none
- D. Approval of Agenda. (G) R. Peugh-Swofford made a motion to approve the agenda as published. K. Skaggs seconded the motion. All members voted in favor and the agenda was approved.
- E. Approval of May 23rd, 2022, June 20th, 2022 & July 18, 2022 (work session), Regular Meeting Minutes. (G) – R. Peugh -Swofford made a motion to approve the meeting minutes from 5/23/22, 6/20/22 & 7/18/22. K. Skaggs seconded the motion to approve with suggested corrections. All members voted in favor and the minutes were approved.
- F. Announcements. – none.

II. Public Comment (*Three minutes per speaker, 30-minutes for all speakers. No action will be taken.*) **ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION** - none

III. New Business

- A. Approval of 2022/2023 Dual Credit Master Agreement between NMSU & Alma d'arte (A/G) – The agreement for dual credit services to Alma d'arte students by NMSU was presented to the GC in advance. C. Wise made a motion to approve the agreement. K. Skaggs seconded the motion to approve. All members voted in favor and the agreement was approved.
- B. Approval of Professional Services Agreement between Mathews Fox & Alma d'arte. – C. Wise & V. Wilson addressed concern with blanks in the contract and inquired about cost. K. Skaggs made a motion to approve the PSA. R. Peugh-Swofford seconded the motion. Members voted as follows: P. Dulin – yes, K. Skaggs – yes, R. Peugh-Swofford – yes, R. Fitzherbert – yes, V. Wilson – yes, C. Wise – no. The majority voted in favor and the PSA was approved.

IV. Old/Recurring Business

A. Monthly Financial Report

1. Financial Statements as of June 30th, 2022 & July 31, 2022. (F) – C. Masters presented the financial statements for the past two months to the GC.
2. BAR's Approval (if required). (G) R. Fitzherbert made a motion to approve BAR 1-I, R. Peugh-Swafford seconded the motion. Members voted as follows: P. Dulin – yes, R. Fitzherbert – yes, C. Wise – yes, R. Peugh-Swafford – yes, K. Skaggs – yes, V. Wilson – yes. The majority voted in favor & the BAR was approved.
3. Payroll and Accounts Payable Acceptance and Approval. (G) R. Fitzherbert made a motion to approve payroll and accounts payable for June 30, 2022. R. Peugh Swafford seconded the motion. Members voted as follows: P. Dulin – yes, R. Fitzherbert – yes, C. Wise – yes, R. Peugh-Swafford – yes, K. Skaggs – abstained, V. Wilson – yes. The majority voted in favor & the payroll & accounts payable statements for June 2022 were approved. R. Fitzherbert made a motion to approve payroll and accounts payable for July 31, 2022. C. Wise seconded the motion. Members voted as follows: P. Dulin – yes, R. Fitzherbert – yes, C. Wise – yes, R. Peugh-Swafford – yes, K. Skaggs – yes, V. Wilson – yes. The majority voted in favor & the payroll & accounts payable statements for July 2022 were approved.

B. Monthly Administrative Report

1. Monthly Principal's Update Report. (A)

- a. Happenings and events at the school. – a. National Night Out – Great turn out/ made some good contacts
- b. Fine Arts Flea Market – Will start first Friday of September (9/2); every first Friday thereafter; feature kids and their art form.
- c. ALICE Training – Was very informative; mostly educators attended; will begin training staff, then move on to kids; waiting on training materials.
- d. Ms. Myers brought Julian Alexander to the school; did Shakespeare rap; great opportunity for them.
- e. 90-day Plan will begin formulating the next couple weeks. Waiting to finish the Black Education Act training as it will be included into the NM DASH plan now. This will formulate goals around reading, math, and graduation.
- f. Our Film teacher, Eric Kirker, will be heading up now our website and graphic designing for our promotional information. Easier access and will update as needed in house.
- g. Phishing scams in emails - We will be getting a software installed to help with this.



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h. Current enrollment by grade and next year new enrollments.

a. At 120. Have a couple more potentials pending this week.

b. Attendance. - Report was provided to the GC before meeting.

c. Academics, including reading and math as required by the PED.

a. See attached graph for PSAT/SAT – Ms. Martinez provided a graph of PSAT/SAT scores to the GC.

b. Will be working with new and experienced English staff to do dyslexia screening in the next couple weeks.

c. Short cycle will begin next week for the Beginning of the year testing through Illuminate.

d. Steps to involve the business community, the press, etc.

a. Working on the “Starving Artists” career fair. Looking more availability of people in September, so may look at stretching that out to have more people involved.

b. Stephanie Preciado-Shelton (Arts Integration Coach) is now going to also be our Community Liaison part-time and continue to help bring in community members to work with our kids and work with Irene Oliver-Lewis on projects we can bring to Alma.

e. Parental involvement.

a. Parent Advisory Committee had a meeting on 8/10 that had 3 parents attend with great ideas and volunteer packets handed out. We have a few projects lined up, first being a Red Ribbon Week parade/career fair that the parents will coordinate. Another parent also offered to do a financial literacy seminar for students (can be done during financial literacy class) and for families as a parent night soon. They are also going to plan special “thank you” events for teachers. Next meeting will be 8/24.

2. Equity Council Update by Ray Padilla. (A/G) – Mr. Padilla attended the Statewide meeting for Equity in schools in June of 2022. He stated that students have become

excited about the Black Education Act on racial equity. Mr. Padilla stated that he would like to share with the GC in future equity trainings (i.e., the black education act training, and the blue eyes/brown eyes video.) A lengthy discussion was had about how we can proceed with our equity efforts without having to wait for the state.

C. GC Member Required Training Update for the Academic Year. (A/G) – Existing members are required to have 8 hours of training per year. New members are required to have 10 hours of training.

D. Executive Session to discuss limited personnel matters. (G) – V. Wilson made a motion to go into executive session. C. Wise seconded the motion. All members voted in favor and the executive session was entered at 7:37pm. K. Skaggs made a motion to return to regular session. R. Peugh-Swafford seconded the motion. All voted in favor and the GC returned to regular session at 8:37pm.

V. Future Business/Next Meeting Agenda Items for Discussion or Revision

1. Executive Session – August 22, 2022 at 6:00pm at Alma d’arte.

VI. Adjournment – The meeting was adjourned at 8:40pm by majority vote.

**** (A) - Administration, (G) – Governance Council, (F) - Finance **** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*