



# ALMA D'ARTE CHARTER HIGH SCHOOL

## Governance Council Agenda

Regular Meeting, Monday, June 20, 2022 @ 6:00 pm

Alma d'arte Charter High School, Via Zoom

**COUNCIL MEMBERS** Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |  
Richelle Peugh-Swofford | Cynthia Wise

## DRAFT

### I. Introduction

1. Call to Order. (G) – K. Skaggs called the meeting to order at 6:00 pm
2. Roll Call of Members (G) – Members present are K. Skaggs, P. Dulin, C. Wise, R. Peugh-Swofford. R. Fitzherbert and V. Wilson are absent. Also present are K. Martinez, P. Hernandez, C. Gilman & C. Romero.
3. Conflict of Interest Disclosures as may be applicable. (G) - none.
4. Approval of Agenda. (G) – P. Dulin made a motion to approve the agenda, R. Peugh-Swofford seconded the motion. All members voted in favor and the agenda was approved.
5. Approval of May 23<sup>rd</sup>, 2022, Regular Meeting Minutes. (G) – P. Dulin made a motion to approve the May 23, 2022, minutes. R. Peugh-Swofford seconded the motion. Although there is a quorum K. Skaggs abstained from voting on this item since she was not present for the May 23<sup>rd</sup> meeting. Therefore, the approval of these minutes will be recorded on next month's meeting.
6. Announcements. – P. Dulin reminded the GC of his upcoming travel schedule & asked that membership be available to lend a hand where possible.

**II. Public Comment** (*Three minutes per speaker, 30-minutes for all speakers. No action will be taken.*)  
– none

**ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION**

### III. New Business

A. IDEA B Application/Budget Approval for NM PED. (A/G) – Ms. Martinez explained the IDEA B purpose for SPED services. R. Peugh-Swofford made a motion to approve the IDEA B Application/Budget for the 2022-2023 school year. P. Dulin seconded the motion to approve. Members voted as follows: P. Dulin – yes, R. Peugh-Swofford – yes, K. Skaggs – yes, C. Wise – yes. The majority voted in favor & the IDEA B SY 2022-2023 application/budget was approved.

### IV. Old/Recurring Business

- A. Monthly Financial Report
  1. Financial Statements as of May 31<sup>st</sup>, 2022. (F) - C. Gilman of K-12 Accounting presented the financial statements for May to the GC.
  2. July 18<sup>th</sup> as the date for the next Financial Committee meeting. (G/A/F) - a virtual finance committee meeting will be created for next month.

3. BAR's Approval (if required). (G) - P. Dulin made a motion to approve BARS 36-M & 39-I. R. Peugh-Swafford seconded the motion. Members voted as follows: P. Dulin – yes, R. Peugh-Swafford – yes, K. Skaggs – yes, C. Wise – yes. The majority voted in favor and the BARS were approved.
4. Payroll and Accounts Payable Acceptance and Approval. (G) - C. Wise made a motion to approve the payroll & accounts payable for May 31<sup>st</sup>, 2022. P. Dulin seconded the motion. Members voted as follows: P. Dulin – yes, R. Peugh-Swafford – yes, K. Skaggs – yes, C. Wise – yes. The majority voted in favor and the payroll & accounts payable for May were approved.

B. Monthly Administrative Report

1. Monthly Principal's Update Report. (A)

a. Happenings and events at the school, including Graduation. - Graduation & Senior Honors night took place at the end of May. We graduated 34 students, and many received tons of scholarships and awards.

b. Follow-up of the new Alma d'arte Charter with the PEC. - The PEC does not have any ready correspondence at this meeting time. K. Martinez will advise as soon as we have new information.

c. Current enrollment by grade and next year's new enrollments. - Enrollment is 110 students with 5 pending registrations out currently.

d. Academics, including reading and math as required by the PED. - K. Martinez presented preliminary testing scores from academics to the GC. She will have further information at next meeting.

e. Steps to involve the business community, the press, etc. - We participated in a recruiting event on June 11, 2022, on the Plaza de Las Cruces. Ms. Martinez spoke with the events coordinator about doing a monthly recruitment event on the Plaza in order to increase enrollment and allow for more visibility not just for Alma but for all local charter schools. Currently there are 3 different groups using our building and collaborating with Alma d'arte. FYI, Dance Las Cruces & the Dona Ana Arts Council. P. Dulin suggested that the Administration immediately put an ad in the Las Cruces Bulletin as a basis for recruitment of new students.

f. Parental involvement. - We have had a few parents approach us about coming in and volunteering in school this year. We will explore that more once school is underway.

2. Equity Council Update by Ray Padilla. (A/G) - R. Padilla is not present but will write up an Equity Council report and send it out to members.

C. Attendance of the Charter Schools Conference in June. (A/G) - Members received additional hours from attending sessions at the charter school conference. Members Skaggs, Fitzherbert, and Dulin attended selected sessions.

D. Final GC Member Required Training Update for the Academic Year. (A/G) - All members have completed all required hours of training.

E. In-person Council meetings to start in August. (A/G) - The GC will return to in person meetings on August 15, 2022, for the new school year.

F. Executive Session – Executive session to discuss limited personnel issues. (G) - P. Dulin made a motion to close the open meeting and enter an executive session to discuss limited personnel matters. R. Peugh-Swafford seconded the motion to enter executive session. All members voted in favor and the open meeting was closed and the GC entered an executive session at 7:13 pm. Members returned to open meeting session at 7:47 pm.

#### **V. Future Business/Next Meeting Agenda Items for Discussion or Revision VI.**

A. Approval of the Governance Council minutes from the May 23rd meeting.

**VI. Adjournment** - R. Peugh-Swafford made a motion to adjourn directly after the executive session. C. Wise seconded the motion. All members voted in favor and the meeting was adjourned at 7:50 pm.

(A) - Administration, (G) – Governance Council, (F) - Finance \*\* One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.

*Respectfully Submitted,*

P. Dulin - Governance Council President.