



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Wednesday, May 23rd, 2022 @ 6:00 pm

Alma d'arte Charter High School, Via Zoom

COUNCIL MEMBERS Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |
Richelle Peugh-Swofford | Cynthia Wise

I. Introduction

- A. Call to Order. (G) Chairman Dulin called the meeting to order at 6:00pm
- B. Roll Call of Members (G) – Members present are V. Wilson, P. Dulin, R. Peugh-Swofford & R. Fitzherbert. Also present are K. Martinez, P. Hernandez & B. Runyan.
- C. Conflict of Interest Disclosures as may be applicable. (G) - none
- D. Approval of Agenda. (G) R. Fitzherbert made a motion to approve the agenda with the change: adding “Approval of” to section III. A. Alma renewal contract with the PEC. V. Wilson seconded the motion with changes. All members voted in favor & the agenda was approved.
- E. Approval of April 20th, 2022, Regular Meeting and the May 3rd, 2022, Minutes. (G) – Meeting minute approval has been postponed. Members received minutes in an incorrect format, and they will be approved in next month’s meeting.
- F. Announcements. – Senior Honors Night is tomorrow, Tuesday May 24, 2022, at 6:00pm at Alma d’arte. Graduation will take place on Thursday May 26, 2022, at 7:00pm at Alma d’arte.

II. Public Comment (*Three minutes per speaker, 30-minutes for all speakers. No action will be taken.*)
– none.

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. Approval of Alma renewal contract with PEC. (A/G) K. Martinez explained the different parts of the PEC contract an Amendment needs to be approved for 1 year of the charter renewal until the performance framework begins. R. Fitzherbert made a motion to approve the amendment to the renewal contract. R. Peugh-Swofford seconded the motion. All members voted in favor and approval of the Amendment to the renewal contract.
- B. Approval of Medicaid billing with SWREC. (A/G) – This Allows us to bill Medicaid for services provided to Students. SWREC handles the billing for Alma d’arte. R. Peugh-Swofford made a motion to approve the billing contract with SWREC. R. Fitzherbert seconded the motion. All members voted in favor and the billing contract was approved.
- C. Approval of contract agreement with ACR. (A/G) – This contract agreement is for STARS reporting support. V. Wilson made a motion to approve pending the correction to the tax rate. R. Fitzherbert seconded the motion. All members voted in favor and the contract agreement was approved.

IV. Old/Recurring Business

A. Monthly Financial Report

1. Financial Statements as of April 30th, 2022. (F) – B. Runyan of K12 Accounting reported the financial statements for the month of April. C. Gilman our regular business manager is unavailable.
2. Date for the next Financial Committee meeting. (G/A/F) – June 20th at 5:00pm via zoom
3. BAR's Approval (if required). (G)
 - a. BARs approval – R. Fitzherbert made a motion to approve BARs 30-I, 31-I, 33-I, 34-D, 35-I. R. Peugh-Fitzherbert seconded the motion. Members voted as follows: V. Wilson – yes, R. Fitzherbert – yes, R. Peugh-Swofford – yes, & P. Dulin – yes. All members voted in favor and the BARs were approved.
4. Payroll and Accounts Payable Acceptance and Approval. (G) R. Peugh-Swofford made a motion to approve the Payroll & Accounts Payable for April 2022. R. Fitzherbert seconded the motion. Members voted as follows: V. Wilson – yes, R. Fitzherbert – yes, R. Peugh-Swofford – yes, & P. Dulin – yes. All members voted in favor and the payroll & accounts payable were approved.

B. Monthly Administrative Report

1. Monthly Principal's Update Report. (A)
 - a. Happenings and events at the school. – P. Hernandez provided information on Senior Honors Night & Graduation. Fun Day/Last Day is Friday May 27. It is also an early release day.
 - b. Negotiation of the new Alma d'arte Charter with the PEC and the required performance framework. – see above.
 - c. Current enrollment by grade and next year's new enrollments. – Current enrollment is still at 127. We are Graduating 34 seniors. We currently have 16 pre-registered students for fall, so we are almost halfway to replacing our 34 graduates.
 - d. Attendance.
 - e. Academics, including reading and math as required by the PED. – Scoring of the most recent testing is happening. Hopefully we will have test results for comparison at next meeting.
 - f. Steps to involve the business community, the press, etc. – Irene Oliver-Lewis has become involved with Alma again. A formal dedication ceremony for the theater is set for February 23, 2023.
 - g. Parental involvement. – Ms. Martinez has solicited some new parent involvement for next year.
2. Equity Council Update by Ray Padilla. (A/G) – There was no equity council meeting this month. However, Mr. Padilla will be attending a state meeting this week. There are a lot of things still in the planning stages. He is eager to work

with the state appointed equity council liaison Nichelle Gilbert on the future of Alma d'arte's equity council.

- C. Attendance of the Charter Schools Conference in June. (A/G) June 9-10th there is a charter schools conference. Mr. Dulin asked members who would plan on attending. Ms. Martinez has not received an agenda for this meeting as yet. She will forward an agenda as soon as it is made available.
- D. GC Member Required Training Update. (A/G) – P. Dulin has completed his training. R. Peugh-Swafford has one more class on June 25. V. Wilson says he still has a few trainings to complete. R, Fitzherbert has completed his training.
- E. Executive Session to discuss discipline policies applied to events at the school. (A/G) R. Peugh-Swafford made a motion to enter executive session. R. Fitzherbert seconded the motion. All members voted in favor and an executive session was entered at 7:12pm. R. Peugh- Swafford made a motion to return to open session. R. Fitzherbert seconded the motion. All members voted in favor and the GC returned to open session.

V. Future Business/Next Meeting Agenda Items for Discussion or Revision

- 1. Returning to in person meetings

VI. Adjournment – R. Peugh-Swafford made a motion to adjourn the meeting. R. Fitzherbert seconded the motion. All members voted in favor and the meeting was adjourned at 7:30pm.

**** (A) - Administration, (G) – Governance Council, (F) - Finance **** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*