



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Meeting

Regular Meeting, Monday, December 20, 2021 @ 6:00 pm

Alma d'arte Charter High School, Via Zoom

COUNCIL MEMBERS Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |
Richelle Ponder | Cynthia Wise

I. Introduction

- A. Call to Order. (G) Chairman Dulin called the meeting to order at 6:06pm.
- B. Roll Call of Members (G) – All members are present and accounted for. P. Dulin, K. Skaggs, V. Wilson, R. Ponder, R. Fitzherbert, & C. Wise. Also in attendance are K. Martinez, A. Lerner, & P. Hernandez.
- C. Conflict of Interest Disclosures as may be applicable. (G) – n/a
- D. Approval of Agenda. (G) – before the approval of the agenda P. Dulin requested a motion to table item IV. B - Discussion and approval of pandemic policy and restrictions as drafted by P. Matthews. (A/G). K. Skaggs made the motion to approve the agenda with the tabling of item IV. B. R. Ponder seconded the motion. All members voted in favor of tabling the item and approving the agenda. The agenda was approved with the changes.
- E. Approval of November 22, 2021 Regular Meeting Minutes. (G) – R. Fitzherbert made a motion to approve the 11/22/21 minutes. K. Skaggs seconded the motion. All members voted in favor and the minutes were approved.
- F. Announcements. – K. Skaggs gave kudos to K. Martinez and A. Lerner for their diligence and professionalism at the Alma rechartering hearing.

II. Public Comment (*Three minutes per speaker, 30-minutes for all speakers. No action will be taken.*)
– n/a

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. GC Member Required Training Update. (A/G) – GC Member Required Training Update. (A/G) – GC members gave updates on their current trainings. P. Dulin has accumulated 4 hours of training, and that K. Skaggs stated that they are on calendars for future trainings. C. Wise shared a PowerPoint from a recent training she has attended as well. All members were reminded that they are required to have training hours per calendar year.

IV. Old/Recurring Business

- A. Date and arrangements of ceremony to formally name the Alma d'arte Auditorium after founder Irene Oliver-Lewis. (A) – K. Martinez has spoken with Ms. Oliver-Lewis and she is excited to finally be able to have her dedication ceremony. Ms. Oliver-Lewis will meet with Ms. Martinez in the next month to hopefully plan a ceremony for her birthday month of February which is also "For the Love of Art Month." Details are forthcoming and GC Members will be copied in a calendar of details by Ms. Martinez.

B. Discussion and approval of pandemic policy and restrictions as drafted by P. Matthews. (A/G) – tabled in earlier motions until a future meeting.

C. Monthly Financial Report

1. Financial Statements as of November 30, 2021. (F) – A. Lerner presented the financial statements for November.
2. BAR’s Approval (if required). (G) A. Lerner presented the following BARs for approval: R. Fitzherbert made a motion to approve the following BARs: 13-D, 14-I, 15-D, 16-D, 17-IB. V. Wilson seconded the motion. Members voted as follows: R. Ponder – yes, K. Skaggs – yes, C. Wise – yes, V. Wilson – yes, R. Fitzherbert – yes, P. Dulin – yes. The voting was unanimous and the BARs were approved.

BAR # Fund Description Reason/Type Amount

A. 511-000-2122-0013-D 11000 - Operational Decrease \$ (5,970)

B. 511-000-2122-0014-I 21000 - Food Service Increase \$ 9,056

C. 511-000-2122-0015-D 23000 - Non-Instructional Support Decrease \$ (958)

D. 511-000-2122-0016-D 26204 - Spaceport GRTGrant – Dona Ana County Decrease \$ (476)

E. 511-000-2122-0017-IB 24330 - ARP ESSER III CDFA 84.425U Initial Budget \$ 265,630

3. Payroll and Accounts Payable Acceptance and Approval. (G) – K. Skaggs made a motion to approve the payroll & accounts payable for November 2021. R. Ponder seconded the motion. Members voted as follows: R. Ponder – yes, K. Skaggs – yes, C. Wise – yes, V. Wilson – yes, R. Fitzherbert – yes, P. Dulin – yes. The voting was unanimous and the payroll & accounts payable for November were accepted and approved.

D. Monthly Administrative Report

1. Monthly Principal’s Update Report, including the Charter Renewal. (A) – Ms. Martinez began with a report about Winter Showcase from December 9th. Alma students were able to show off their talents in music, arts, culinary & theater arts. She added that though the fall semester has ended, things are already in the works to prepare for the spring semester. We already have 5 new students registering for next semester. Recruitment efforts are underway by G. Vaquera & P. Hernandez. Preparations are being made for an additional round of short cycle testing in the spring. This will allow us to provide the GC with academic data in future meetings. Ms. Martinez spoke briefly about the charter renewal process and some of the PEC concerns that are being addressed for the renewal. Many of those concerns have been handled or are in process. In January Ms. Martinez will meet with C. Chavez of the PEC to present our action plan. This plan will be presented to the PEC in February before contract negotiations of the charter

renewal before the end of the year. Ms. Martinez is confident that some of the new programs will help to improve our scores in Math & Reading. Additionally, Ms. Martinez mentioned that we are retaining an Arts Integration “coach” to spearhead a program for teachers to learn methods of Arts Integration. (S. Preciado, was hired originally as an assistant to an arts instructor due to some health issues. Ms. Preciado was an original member of the AmeriCorps group that was at Alma d’arte in its early years. Ms. Preciado is a Level 2 Arts educator.)

2. Equity Council Update. (A/G) – P. Dulin mentioned that he had attended a training recently and a majority was about equity. He believes that we should move forward as a school and not wait for the PED to direct schools to do so. He hopes that in the future that Ms. Martinez & R. Padilla, equity council lead for Alma, should meet and move forward with a plan for Alma.

V. Executive Session to discuss the evaluation of the CAO/Principal & to discuss personnel matters – K. Skaggs made a motion to go into an executive session to discuss the evaluation of the CAO/Principal & a personnel matter. R. Ponder seconded the motion. Members voted as follows: R. Ponder – yes, K. Skaggs – yes, C. Wise – yes, V. Wilson – yes, R. Fitzherbert – yes, P. Dulin – yes. The voting was unanimous and the GC is in executive session to discuss both matters at 7:21pm. GC members met in executive session to discuss both topics. No votes were made on either topic. The GC returned from executive session at 8:40pm.

VI. Future Business/Next Meeting Agenda Items for Discussion or Revision –

1. Election of Officers.

VII. Adjournment – R. Ponder made a motion to adjourn the meeting. C. Wise seconded the motion. All members voted in favor and the meeting was adjourned at 8:43pm.

**** (A) - Administration, (G) – Governance Council, (F) - Finance **** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*