



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday, November 22, 2021 @ 6:00 pm

Alma d'arte Charter High School, Via Zoom

COUNCIL MEMBERS Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |
Richelle Ponder | Cynthia Wise

I. Introduction

- A. Call to Order. (G)- P. Dulin called the meeting to order at 6:03pm.
- B. Roll Call of Members (G) – Members present are: P. Dulin, R. Fitzherbert, R. Ponder, V. Wilson, C. Wise, and K. Skaggs. Also present are: K. Martinez, A. Lerner & P. Hernandez
- C. Conflict of Interest Disclosures as may be applicable. (G) - none
- D. Approval of Agenda. (G) C. Wise made a motion to approve the agenda as published. K. Skaggs seconded the motion to approve. All members voted in favor and the agenda was approved.
- E. Approval of October 18th, 2021 Regular Meeting Minutes. (G) C. Wise made a motion to approve the October 18, 2021 minutes. R. Fitzherbert seconded the motion. All members voted in favor and the minutes were approved.
- F. Announcements. – C. Wise made an announcement to recognize Alma student C. Bell for a great job leading a discussion on Equitable schools and curriculum.

II. Public Comment (Three minutes per speaker, 30-minutes for all speakers. No action will be taken.) There was no public attending.

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. GC Member Required Training Update, including Charter Renewal Training. (A/G) Members were reminded that there are 8 hours of training required per year. C. Wise noted that her new member training is in progress, K. Skaggs reported that she has trainings scheduled for December & January.
- B. HB 43 – Black Education Act – Verbiage to add to handbook policy. (A/G) – P. Dulin asked K. Martinez to further explain the addition of this to policy. K. Martinez stated that this addition to handbook policy was drafted by school counsel P. Matthews. She explained that this verbiage would be added to discipline policy. R. Fitzherbert made a motion to add this verbiage to the discipline policy. C. Wise seconded the motion. Members voted as follows: P. Dulin – yes, V. Wilson – yes, K. Skaggs – yes, R. Ponder – yes, C. Wise – yes, R. Fitzherbert – yes. The majority voted in favor and the verbiage will be added to discipline policy.

IV. Old/Recurring Business

- A. Date and arrangements of ceremony to formally name the Alma d'arte Auditorium after Irene Oliver-Lewis. (A) - At present K. Martinez has not been able to contact Ms. Oliver-Lewis to finalize plans. P. Dulin stated that he will attempt to contact her or pass on her contact information to whoever would like to contact her directly. This item will be tabled until contact with Ms. Oliver-Lewis is achieved.
- B. Discussion and approval of pandemic policy and restrictions as drafted by P. Matthews. (A/G) – Discussion was had over the Pandemic policy that was drafted by P. Matthews. The policy includes vaccination guidelines for staff. Members would like additional verbiage to this policy to included statements about wellness checks for those students, parents & visitors to the school.
- C. Monthly Financial Report
 1. Financial Statements as of October 31, 2021. (F) - A. Lerner presented the financial packet for October.
 2. BAR's Approval (if required). (G) – R. Fitzherbert made a motion to approve BAR 10-I. V. Wilson seconded the motion. Members voted as follows: P. Dulin – yes, V. Wilson – yes, K. Skaggs – yes, R. Ponder – yes, C. Wise – yes, R. Fitzherbert – yes. The majority voted in favor and the BAR was approved.

3. Payroll and Accounts Payable Acceptance and Approval. (G) – R. Fitzherbert made a motion to accept the Payroll & Accounts payable for October. R. Ponder seconded the motion. Members voted as follows: P. Dulin – yes, V. Wilson – yes, K. Skaggs – yes, R. Ponder – yes, C. Wise – yes, R. Fitzherbert – yes. The majority voted in favor and the Payroll & Accounts payable were approved.

D. Monthly Administrative Report

1. Monthly Principal's Update Report with emphasis on the Charter Renewal. (A) K. Martinez mentioned that we had a site visit with PED on November 1, 2021. Overall everything went well. Ms. Martinez reported that feedback has been positive. We will have our official charter renewal hearing here in Las Cruces on December 7th. She will get specific details and times to members soon. The school had the autumn feast recently to much success. Our Winter Showcase is coming up on December 9th, however due to rising covid numbers, Ms. Martinez has decided to keep this just an in-school event. We will not be having a winter lunch. Ms. Martinez is pleased to announce that she has a project in the works to bring on a film instructor in order to open doors for us using that as a tool. Currently there is a lot of films being done in Las Cruces and Alma has played host to a few already. In January Ms. Martinez plans to bring on a full time film instructor. She mentioned that some Alma students took part in the "All Together Now" nationwide performance. This was a weeklong theater arts performance that took place at venues across the country. Martinez also mentioned that we currently have a huge opportunity as one of the first schools to be a part of a program to involve students in a creation of a Meow Wolf exhibit. One of our parents is directly involved with Meow Wolf and presented an opportunity to us as a school. Currently we are looking at recruitment efforts. Principal Martinez hopes that a lot of the aforementioned projects will help with recruiting and added that we are looking at recruiting out at the Farmers & Crafts Market also. Our student success advisor G. Vaquera is also reaching out to middle school counselors and establishing a relationship with them to send students to Alma.
2. Equity Council Update. (A/G) – no update at this time.

V. Future Business/Next Meeting Agenda Items for Discussion or Revision

1. Financial Balance Sheet
2. Executive Committee Elections
3. Principal Evaluation

VI. Adjournment – K. Skaggs mad a motion to adjourn. R. Ponder seconded the motion. All members voted in favor and the meeting was adjourned at 7:31pm

****** (A) - Administration, (G) – Governance Council, (F) - Finance ****** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*