



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday, February 21, 2022 @ 6:00 pm

Alma d'arte Charter High School, Via Zoom

COUNCIL MEMBERS Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |
Richelle Ponder | Cynthia Wise

Draft

I. Introduction

- A. Call to Order. (G) – Chairman Dulin called the meeting to order at 6:06pm
- B. Roll Call of Members (G) – Members present are as follows: P. Dulin, R. Fitzherbert, R. Ponder & V. Wilson. C. Wise & K. Skaggs are absent. Also present are K. Martinez, C. Gilman, P. Hernandez, C. Romero and M. Brown.
- C. Conflict of Interest Disclosures as may be applicable. (G) – N/A
- D. Approval of Agenda. (G) – R. Ponder made a motion to approve the agenda. R. Fitzherbert seconded the motion. All members voted in favor and the agenda was approved.
- E. Approval of January 17, 2021, Regular Meeting Minutes. (G) R. Fitzherbert made a motion to approve the January 17, 2021, minutes. R. Ponder seconded the motion. The majority voted in favor and the minutes were approved.
- F. Announcements. – P. Dulin informed the group of his upcoming knee replacement on March 22, 2022. He will plan with K. Skaggs for any assistance he may need in planning for the March meeting.

II. Public Comment (*Three minutes per speaker, 30-minutes for all speakers. No action will be taken.*)
– no comment.

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. GC Member Required Training Update. (A/G) – No updates from CSD. P. Dulin indicated he is halfway there. C. Wise responded via email that she has 1 more training on February 24, 2022, to complete her trainings.

IV. Old/Recurring Business

- A. Monthly Financial Report – C. Gilman from K-12 accounting presented the monthly financial statements.
 1. Financial Statements as of January 31, 2022. (F)
 2. BAR's Approval (if required). (G) – R. Fitzherbert made a motion to approve the BAR's listed below as BAR 18-IB, BAR 20-I & BAR 21-I. R. Ponder seconded the motion. Members voted as follows: R. Ponder – yes, R. Fitzherbert – yes, V. Wilson – yes & P. Dulin – yes. The majority voted in favor & the BARs were approved.
 - BAR 18-IB
 - BAR 20-I
 - BAR 21-I

3. Payroll and Accounts Payable Acceptance and Approval. (G) made a motion to approve the payroll and accounts payable from January 31, 2022. Seconded the motion. Members voted as follows: R. Ponder – yes, R. Fitzherbert – yes, V. Wilson – yes & P. Dulin – yes. The majority voted in favor & the payroll and accounts payable for January 2022 were approved.
4. According to Chris Gilman, the Business Manager, Alma d'arte borrowed \$100,000 from PED to cover needs concerning cash flow, which was allowed to dwindle. PED will deduct payments from the SEG until the end of the academic year. K. Martinez indicated that the administration would monitor the situation and may have issues toward the end of the academic year, especially regarding payments to personnel. She indicated that she would keep the GC properly advised.

B. Monthly Administrative Report

1. Monthly Principal's Update Report, including the Charter Renewal. (A)

a. Happenings at the school and noteworthy items. –

Successful open house on February 9, 2022. 11 families came to visit our school.

Two more open house events on Mar 2nd and 16th.

Choir will be competing in a spring competition, March 3rd at Onate.

Meow Wolf partnership is continuing to progress forward. Had another presentation and more interest from others within the company wanting to work with our kids.

Testing season is upon us. Just finished short cycle assessments. Will start ACCESS tests next week.

Changes in Staff – B. Johnston resigned due to a family need. New PE instructor A. Tellez stepped up to fill in for that vacancy as well as a SPED EA. E. Kirker joined us as our new Film/Media instructor and will also double as a SPED EA. Another resignation is G. Lucero from our SPED Department. K. Meyers has also joined our Social Studies department.

Good News on a partnership between Alma & NM Workforce. Current front office employees J. Magdaleno & G. Vaquera were enrolled in an OJT program in which 75% of their wages will be covered/reimbursed by NM Workforce.

- b. Current enrollment by grade and next year new enrollments. – 18 (9th grade) 41 (sophomores) 27 (juniors) 38 (seniors) = 124 total students. After recruiting efforts and our first open house there are 6 pre-registrations for Fall 2022 so far.

- c. Attendance. – 91% attendance rate for the last monthly period. Still have students out due to covid or other illnesses. Getting better though. Our attendance rate is at 91% overall last month. Our seniors have taken a bit of a dip, but we will be tracking it.
- d. Academics, including reading and math as required by the PED. - Just finished second short cycle assessment. Data was collected. Work is to be done with kids. CSD is working with me on making goals they will be happy to see also. Reporting periods are still unclear. Ms. Martinez has been meeting with a member of CSD monthly to guide us on reporting and data collection to get through the process before contract negotiations.
- e. Steps to involve the business community, the press, etc. – Ms. Martinez worked with ELC to share videos of open houses and fliers and We as a school participated in a community recruiting event. We are using our social media platforms more. Seeing more page likes. R. Ponder suggested inviting the media (LC Bulletin, Radio Las Cruces, LC Sun News) to our future events.
- f. Parental involvement. – We are in the process of coordinating some Parent Nights at Alma.
- g. The new Alma website: when is it active? - Ms. Martinez & P. Hernandez have been working closely with Digital Solutions to be able to roll out the new website. Work is almost complete. We are just waiting to shift our domain name to the new page. That seems to be taking a bit longer than we would like. If any GC members would like to see what has been done, you may be provided with the preliminary link.

2. Equity Council Update by Ray Padilla. (A/G) – The equity council met on February 14, 2022. Student representatives made a presentation to community, GC and Parent members. Plans are moving forward to continue our work.

C. Election of Cynthia Wise as Secretary of the Governance Council. (G) – C. Wise was absent from the previous meeting where she was nominated as GC secretary for the new term. P. Dulin communicated with her via email, and she gladly accepted the nomination. V. Wilson made a motion to elect C. Wise to the position of GC secretary. R. Fitzherbert seconded the motion. Members voted as follows: R. Fitzherbert – yes, R. Fitzherbert – yes, V. Wilson – yes, P. Dulin – yes, R. Ponder - yes. The majority voted in favor & Cynthia Wise was elected to secretary of the GC.

V. Future Business/Next Meeting Agenda Items for Discussion or Revision

VI. Adjournment – R. Fitzherbert made a motion to adjourn the meeting. V. Wilson seconded the motion. All voted in favor and the meeting was adjourned at 7:10pm

**** (A) - Administration, (G) – Governance Council, (F) - Finance **** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*