



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday, May 20, 2019 6:00 pm

COUNCIL MEMBERS

Gene Elliott | Casilda Provencio | Carolyn Williams | Godfrey Crane | Stephen Aquino

I. Introduction

- A. Call to Order – Chairman G. Elliott called the meeting to order at 6:07 pm.
- B. Roll Call of Members – All members are present. A quorum is established.
- C. Approval of Agenda – C. Williams moved that the agenda be approved as published. Seconded by G. Crane. Motion passed unanimously and the agenda was approved.
- D. Approval of Minutes – C. Provencio moved approval of the minutes of the Special Meeting held on April 22, 2019. Second by C. Williams. Motion was approved unanimously.
- E. Announcements – None

II. Public Comment – None

III. Current Business

- A. Approval of 2019-2022 Charter Renewal Contract -- G. Elliott introduced the contract which had been circulated to GC members upon its receipt from the PEC. He said the contract resulted from the negotiation session with a PEC committee and PED staff On May 3, 2019, here in Las Cruces. In attendance from Alma was Principal/CAO Dr. Holly Schullo, GC President G. Elliott, Consultant Dr. Dan Lere and attorney Sue Fox, substituting for Patty Matthews. Two main differences from the current contract were: the term of the contract is 3-years instead of five, and mission specific goals set at two – college and career readiness and arts integration. GC members asked additional questions for clarification. C. Provencio moved to approve the charter renewal contract as presented and discussed. Second by C. Williams. The motion was approved 5-0.
- B. Report from PEC Meeting, Friday, May 10, 2019 – H. Schullo reported that Alma was not on the agenda for this meeting so therefore no one attended from our school.
- C. Status of CAPs for SPED and ELL – Work is continuing on completing changes to the Corrective Action Plans for these two programs as directed by PEC and the PED Bureaus responsible for these areas. It is hoped that the modified plans to be re-submitted to the PEC will receive their approval. B. Beidler said that IEPs for all students have been reviewed and adjustments in data are being made. Those students requiring compensatory services will be accommodated on Saturdays and in summer sessions.
- D. Approval of IDEA-B Application for 2019-2020 – Business manager K. Shelton presented Alma's IDEA-B application for 2019-2020. She asked that GC members approve the application so that funds can be received for this year. S. Aquino moved that the application be approved. The motion was seconded by G. Crane. All members voted in favor and the motion carried.
- E. Approval of the 2019-2020 School Calendar – H. Schullo presented the school calendar for the new year 2019-2020. With the exception of a couple of date changes, the calendar reflected continuation of the same schedule as 2018-2019. S. Aquino mad a motion to approve the calendar as presented. Second by G. Crane. Motion was approved unanimously.
- F. Approval of the 2019-2020 Salary Schedule – K. Shelton introduced and reviewed the faculty/staff salary schedule for 2019-2020 describing the increases approved by the legislature and the impact on our budget. C. Williams moved that the GC approve the

Salary Schedule for the new year without change. Seconded by C. Provencio. Motion carried without objection.

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G. Report on Graduation -- Dr. Schullo reported that six students were in need of additional credits to graduate. But efforts to assist them meet the requirements are underway and they should graduate tomorrow.

IV. Past Business

A. Monthly Financial Report

1. GC Finance Committee Report – GC Treasurer G. Crane said the Finance Committee met

with business manager K. Shelton prior to the GC meeting and that the committee was satisfied that the current monthly statements indicate a sound financial position for the school.

2. Budget Adjustment Requests – K. Shelton said there were no BARs for this month but that year-end BARs would be requested at the next 2-3 meetings.

3. Financial Statements as of April 30, 2019 – K. Shelton presented the complete financial statement package for the period ending April 30, 2019. She reviewed key information and answered questions from several GC members before requesting acceptance by the GC.

C. Williams moved that the GC accept the April 30, 2019, financial report as presented. Second by G. Crane. Motion carried unanimously.

4. Payroll and Accounts Payable Payment Vouchers – These documents for the month of April were submitted by K. Shelton for approval. She clarified a couple of entries on the schedule of A/P payments. G. Crane moved to approve these two documents as presented. Second by S. Aquino. Motion carried without objection.

B. Monthly Administrative Report

1. End of Year Testing – H. Schullo said that end of year testing was complete and that the faculty had done a really good job of ensuring participation and completion by all students.

2. Graduation Results – (See III. G. above)

3. Senior Honors Night and Commencement – H. Schullo reminded GC members that Senior Honors night was tomorrow, Tuesday, May 21, 2019 at 6:00 pm and that Commencement will be held Thursday, May 23, at 7:00 pm. She also asked that GC members who plan to attend arrive at least thirty minutes before the start of each ceremony so they could be seated in reserved seats. She said all seniors that she talked to were excited about this special occasion. G. Elliott reminded everyone about the unique ceremony that is an Alma Commencement.

4. Other – Dr. Schullo said she had nothing else to report or discuss.

V. Future Business

Preliminary Discussion of 2019-2020 Budget and Timeline K. Shelton said that the new budget was nearly complete but that the GC would need to schedule a special meeting to approve the final budget before the deadline. It was agreed that the GC would meet in special session on June 3, 2019, to approve the final budget.

VI. Next Meeting Agenda Items – None

VII. Adjournment – G. Crane moved that the meeting be adjourned. Second by C. Provencio. All voted in favor of the motion and the meeting adjourned at 7:43 pm.

Respectfully Submitted,

Carolyn Williams, Secretary