



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

*Regular Meeting, Monday, April 20th, 2020 @ 6:00 pm
Alma d'arte Charter High School, via Google Meetup*

COUNCIL MEMBERS

Casilda Provencio | Ron Fitzherbert | Michelle Rodriguez | Rachel Garcia Banegas | Rachel Padilla

I. Introduction

- A. Call to Order – Chairman Fitzherbert called the meeting to order at 6:07 pm
- B. Roll Call of Members – All members are present via google meetup.
- C. Approval of Agenda – C. Provencio made a motion to accept the agenda with the addition of a new GC member nomination under Current Business. M. Rodriguez seconded the motion. All members voted in favor, and the item was added under section III, item A, Nomination of New GC Member. The change was made and the agenda was approved with changes.
- D. Approval of March 16th, 2020 Meeting Minutes – M. Rodriguez made a motion to accept the minutes as published. R. Padilla seconded the motion. All members voted in favor and the minutes were approved.
- E. Announcements - Chairman Fitzherbert introduced Mr. Paul Dulin as a potential GC member. Mr. Dulin spoke briefly about his background and his willingness to become part of the group.

II. Public Comment (Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. Current Business (Items with action needed to meet deadlines or other requirements)

- A. Nomination of new GC member – The Governance Council heard from Mr. P. Dulin and received his nomination packet. C. Provencio made a motion to elect Mr. Dulin to the Governance Council. M. Rodriguez seconded the motion. All members voted in favor and Mr. Dulin was welcomed as a new member of the GC.
- B. Election of Treasurer (G) – item was tabled until next month's meeting.
- C. Second Reading of By-laws Revision (G) – C. Provencio read the by-law revision to Article II Section A.1. Re: Parents of Alma students becoming members of the governance council. The by-laws will be changed to include Alma student parents as members of the Governance Council, but a stipulation that the number of parent members cannot constitute a quorum. No further discussion was had, and the third reading and adoption of this by-laws change will take place at the upcoming May meeting.
- D. Status of New Executive Director Search (G) – C. Provencio informed the group that there had been 7 applicants originally. However one applicant withdrew their candidacy. Further discussion was had about the selection, evaluation and interview process. Faculty/Staff involvement was also discussed and seven faculty and staff members have volunteered to be on a Staff/Faculty Principal Search Committee. An executive session is being planned for Thursday, April 23, 2020 to discuss the candidates. The GC would like to hear Staff/Faculty input by April 27, 2020.
- E. Status of Policies/Procedures Review (G) – It was decided by all members to postpone this item until further discussion can be had. GC members will discuss this in at a Policy Review Session via google meetup on May 4, 2020.
- F. Dedication of Theatre Update (G) – C. Provencio was contacted by Ms. I. Oliver-Lewis regarding the dedication of the theater. It was decided that due to the COVID-19 pandemic, only a press release about the theater's dedication will suffice at this time. A dedication ceremony will be planned at a later date when it is safe to do so.

** (A) - Administration, (G) – Governance Council, (F) - Finance

IV. Past Business (Review and routine approval/acceptance of actions taken, reports compiled, funds received/expended, audit and program results, etc.)

- A. Monthly Financial Report (F)
 - 1. Change in Business Manager Update – A. Lerner and D. Lere spoke about this to the group stating that it was a misunderstanding at the PEC and there were no changes to be made.
 - 2. Financial Statements as of March 31, 2020 – A. Lerner of K-12 Accounting provided the GC with the financial report. Prior to tonight's meeting she emailed everyone in the GC a financial packet containing all of the monthly activity.
 - 3. BAR's Approval (If required) – BAR's 17-I & 16-C were discussed. A. Lerner asked the GC for approval of the BAR's. C. Provencio made a motion to accept the two BAR's. M. Rodriguez seconded the motion. All members voted in favor of the approving the BAR's and the motion was carried.
 - 4. Payroll and Accounts Payable Acceptance – A. Lerner presented the group with a register of all Payroll and Accounts Payable disbursements. M. Rodriguez made a motion to approve the monthly financial cash disbursements report. R. Padilla seconded the motion to approve. All members voted in favor and the financial statements were approved.

- B. Monthly Administrative Report (A)
 - 1. COVID-19 School Closure Update – There has been expressed concern during the COVID-19 pandemic. Dr. Lere spoke about efforts of the school to engage and continue to educate ADACHS students. The Continuous Learning plan and the school's stance on grades is available for reading on the school website: almadarte.org
 - 2. Student Enrollment Status/Changes – Due to the academic shutdown, there has been little changes in enrollment, although Dr. Lere reported that two students have registered for the upcoming school year.
 - 3. Faculty/Staff Changes/News – No new staff has been hired in the current month. Moving forward, S. Peterson, instructor of math, has announced she will retire at the end of this semester. Additionally, D. Quimby, who was hired in the early spring as a chemistry instructor to replace F. Alvarez, has announced he will resign at the close of this semester. While he has enjoyed his time at Alma d'arte, he and his family are moving to Farmington, NM.
 - 4. Change in CPO Update – There was minor confusion on this topic with the PEC, however it has been resolved.
 - 5. Presentation of 2020-2021 Calendar Options – Faculty and staff at Alma have been presented 4 calendar options for the 2020/2021 school year. D. Lere stated that they will be voting on which one is best. He will ask staff to vote this week and get back to the GC with their choice(s).
 - 6. Educational Plan and Budget Preparation Update – Dr. Lere informed the GC that there can be many updates and change to the Educational Plan that affect the budget preparation. He is currently working with A. Lerner from K-12 Accounting to get this finalized. The budget is due on May 23, 2020.

III. Future Business (Research/discussion/plans for long-term directions of Alma. To include modification of mission, goals, academic programs, budgets, etc.)

- A. Discussion of possible Dolores Huerta co-location (G) - Due to COVID-19 pandemic and the status of Dolores Huerta with the PEC this item will be revisited at a later date.

VI. Next Meeting Agenda Items

- A. Future Business - Budget Approval
- B. Current Business – Third reading of By-laws revision and policies. Update on Principal/CAO selection. Election of GC Treasurer, School Calendar Update.
- C. Past Business

VII. Adjournment

R. Padilla made a motion to adjourn the meeting. R. Fitzherbert adjourned the meeting at 7:30 PM.

Respectfully Submitted,

Casilda Provencio, GC Secretary