



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday December 21st, 2020 @ 6:00 pm

Alma d'arte Charter High School, Via Google Meet

COUNCIL MEMBERS

Ron Fitzherbert | Michelle Rodriguez | Rachel Garcia Banegas | Rachel Padilla | Paul Dulin

I. Introduction

- A. Call to Order – Vice President M. Rodriguez called the meeting to order at 6:03pm
- B. Roll Call of Members (G) – Members present are as follows: P. Dulin, M. Rodriguez, & RG Banegas. R. Fitzherbert and R. Padilla are absent. Also present is: K. Martinez, A. Lerner, & P. Hernandez. Additional guest include: C. Angel, V. Wilson & K. Skaggs all nominees to join the Alma d'arte Governance Council.
- C. Conflict of Interest Disclosures (G) - none
- D. Approval of Agenda (G) - P. Dulin made a motion to approve the agenda as published with the addition of BAR 511-000-2020-00251B. RG Banegas seconded the motion. Membership voted as follows: R. Padilla – absent, RG Banegas – yes, P. Dulin –yes, M. Rodriguez – yes. R. Fitzherbert - absent. The majority voted in favor and the agenda was approved.
- E. Approval of December 3rd, 2020 Regular Meeting Minutes (G) – P. Dulin made a motion to approve the 12-3-20 minutes as published. RG Banegas seconded the motion. Membership voted as follows: R. Padilla – absent, RG Banegas – yes, P. Dulin –yes, M. Rodriguez – yes. R. Fitzherbert - absent. The majority voted in favor and the minutes were approved.
- F. Announcements – none.

II. Public Comment (Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. GC Member Appointments for Discussion and Possible Action (G)
 - a. Reappointment of Rachael Garcia Banegas to Position #6 (1/21 - 12/23 term) – Ms. Banegas rescinded her re-appointment citing that timing and additional family obligations would keep her from being able to fully commit to an additional GC term. She has enjoyed her experience serving the school and board but must regretfully decline a future term. This will be her official last meeting in her current term on the governance council.
 - b. Appointment of Ceara Angel to Vacant Position #5 (1/21 – 12/23 term) – P. Dulin made a motion to appoint Ceara Angel to the Governance Council. RG Banegas seconded the motion. All voted in favor and Ms. Angel was accepted.
 - c. Appointment of Vernon Wilson to New Position #7 (1/21 – 12/23 term) – P. Dulin made a motion to appoint Vernon Wilson to the Governance Council. RG Banegas seconded the motion. All voted in favor and Mr. Wilson was accepted.
 - d. Appointment of Kimberly Skaggs to New Position #6 (1/21 – 12/22 term) - P. Dulin made a motion to appoint Kimberly Skaggs to the Governance Council. RG Banegas seconded the motion. All voted in favor and Ms. Skaggs was accepted. Ms. Skaggs will assume the position vacated by RG Banegas.
- B. Discussion of and request for nominations to the 2021 Executive Committee to be voted on at the January GC Meeting (G) – tabled until January meeting due to new membership.
- C. Discussion for Possible Action on the DACC Dual-Credit MOU (A) – Ms. Martinez presented an MOU in order for Alma students to continue taking dual credit courses at DACC/NMSU. P. Dulin made a motion to approve the MOU. RG Banegas seconded the motion. All voted in favor and the MOU was approved.

IV. Old/Recurring Business

A. Policy Committee Report (G)

1. 2nd read and/or referral to Committee of the revised Employee Evaluation Policy – P. Dulin made a motion to approve this policy. RG Banegas seconded the motion. All voted in favor and the policy was approved.
2. Referral to Committee for review the draft Internet Usage Policy – Ms. Martinez introduced a new Internet Usage Policy which we will need this year with new technology bids approaching.

B. Monthly Financial Report (F)

1. Financial Statements as of November 30th, 2020 – A. Lerner presented the financial statements for November.
2. BAR's Approval – P. Dulin made a motion to approve BARs 18-M, 19-M, 20-M, 21-I, 22-I, 23-I, 24-I, & 25-IB. RG Banegas seconded the motion. All voted in favor and the BARs were approved.
 - i. 511-000-2020-0018-M – maintenance for operational fund for food.
 - ii. 511-000-2020-0019-M – maintenance in operational fund for instruction.
 - iii. 511-000-2020-0020-M – maintenance for Title I – Healthcare to teacher's salary.
 - iv. 511-000-2020-0021-I – increase for instructional materials carryover.
 - v. 511-000-2020-0022-I – increase in major fund operational.
 - vi. 511-000-2020-0023-I – increase food service fund
 - vii. 511-000-2020-0024-I - increase from PED from Title I
 - viii. 511-000-2020-0025-IB – gears act
3. Payroll and Accounts Payable Acceptance – A. Lerner presented the accounts payable & payroll. P. Dulin made a motion to approve the payroll and accounts payable payment vouchers. RG Banegas seconded the motion. All members voted in favor and payroll, accounts payable and payment vouchers were approved.
4. Audit Update – Audit was finalized. Audit findings have not been published so a discussion cannot be had until late January or February.
5. Update on status of Electronic Signatures – A. Lerner proposed that e-signature checks be sent to signers in advanced for approval before e-signatures are mailed out. P. Dulin made a motion to approve e-signatures via email. RG Banegas seconded the motion to approve. All voted in favor and e-signatures were approved.

A. Monthly Administrative Report (A)

1. Update on School Year Progress – Ms. Martinez informed GC members that our fall semester has come to a close. She stated that as a school we have chosen to treat any failures for classes as an equity type grade situation where a student who has failed will be given an audit grade for a class in lieu of an F. So as not to affect our students in a negative way. State Testing has been placed on hold at the moment. There will be an increase in textbooks charges on our budget for McGraw Hill. New math textbooks have been ordered for spring as well as new Math software.
2. Current Student Enrollment Status/Changes – New secretary has been hired to replace M. Diaz. Gloria Vaquera will be joining the Alma d'arte team on January 4, 2021. SPED Students will return for direct instruction with teachers on January 18, 2020.
3. Faculty/Staff Changes/News – A staff member did test positive for COVID-19 however nobody else was affected since the positive test was discovered on Friday evening, and the school was closed on Friday morning 12/18/20 for the winter break.
4. COVID-19 Related Procurements Update (Chrome books, PPE, Canvas) – Chrome books have been re-ordered with a new purveyor, and should arrive to the school for our January re-start. Teachers have continued to use Canvas.
5. Equity Council Update – Equity council will resume in January with regular meetings.

III. Future Business/Next Meeting Agenda Items for Discussion or Revision

1. Welcoming New/Returning GC Members (G)
2. GC Discussion of and request for nominations to the 2021 Executive Committee & Executive Committee Elections (G)
3. Policy Committee Report and 2nd/3rd Reads (G)

V. Adjournment – Vice President M. Rodriguez updated the date of the next meeting to Tuesday January 19, 2021 for the MLK Holiday. P. Dulin made a motion to adjourn the meeting. RG Banegas seconded the motion. M. Rodriguez adjourned the meeting at 7:42 pm.

****** (A) - Administration, (G) – Governance Council, (F) - Finance ****** One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.