



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Agenda

Regular Meeting, Thursday December 3rd, 2020
Rescheduled from: Monday November 16th, 2020 @ 5:00 pm
Alma d'arte Charter High School, Via Google Meet

COUNCIL MEMBERS

Ron Fitzherbert | Michelle Rodriguez | Rachel Garcia Banegas | Rachel Padilla | Paul Dulin

I. Introduction

- A. Call to Order – Chairman Fitzherbert called the meeting to order at 5:05pm
- B. Roll Call of Members (G) – Members present are as follows: R. Fitzherbert, P. Dulin, & M. Rodriguez. Also present are: K. Martinez, A. Lerner and P. Hernandez. R. Padilla & RG Banegas are absent.
- C. Conflict of Interest Disclosures (G) – no conflict of interests
- D. Approval of Agenda (G) – P. Dulin made a motion to approve the agenda as published. M. Rodriguez seconded the motion to approve. Membership voted as follows: R. Fitzherbert –yes, M. Rodriguez – yes, & P, Dulin – yes. R. Padilla & RG Banegas are absent. The majority voted in favor and the agenda was approved.
- E. Approval of October 19th, 2020 Regular Meeting Minutes (G) – made a motion to approve the minutes as recorded. Seconded the motion. Membership voted as follows: R. Fitzherbert –yes, M. Rodriguez – yes, & P, Dulin – yes. R. Padilla & RG Banegas are absent. The majority voted in favor and the minutes were approved.
- F. Announcements – Chairman Fitzherbert made a mention that he may not be available for the regular December meeting. He asked Vice-President M. Rodriguez to run the future meeting.

II. Public Comment (Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. Board Vacancy Recruitment Discussion and Possible Action (G) – there will be no discussion at this time. Newly nominated candidates will be discussed in a closed session after this meeting.
- B. Approval of new CPO, C. Masters (G) – Ms. Martinez has asked her former business manager C. Masters from CCDCS to be our current procurement officer until she is able to take the class to become certified herself. M. Rodriguez made a motion to approve/hire C. Masters as CPO. P. Dulin seconded the motion. Membership voted as follows: R. Fitzherbert –yes, M. Rodriguez – yes, & P, Dulin – yes. R. Padilla & RG Banegas are absent. The majority voted in favor and C. Masters was approved as the new CPO for Alma d'arte.

IV. Old/Recurring Business

- A. Policy Committee Report (G)
 1. Policy Discussion – Evaluation of Staff (G) – tabled for a later meeting. Awaiting more current information on evaluation of staff.
 2. Third Read and Possible Action on Attendance Policy – P. Dulin made a motion to approve this policy. M. Rodriguez seconded the motion. Membership voted as follows: M. Rodriguez – yes, & P, Dulin – yes. R. Fitzherbert –yes, R. Padilla & RG Banegas are absent. The majority voted in favor and this policy was approved.
- B. Monthly Financial Report (F)
 1. Financial Statements as of October 31st, 2020 – A. Lerner presented the monthly financial statements.
 2. BAR's Approval (If required) – no BARs this meeting.
 3. Payroll and Accounts Payable Acceptance – P. Dulin made a motion to accept the accounts payable and cash disbursements. M. Rodriguez seconded the motion. Membership voted as follows: M. Rodriguez – yes, & P, Dulin – yes. R. Fitzherbert –yes, R. Padilla & RG Banegas are absent. The majority voted in favor and the financial statements and cash disbursements were approved.
 4. Audit Update – A. Lerner will update as information is released.
 5. Update on status of Electronic Signatures – Currently awaiting a quote for this service. A. Lerner will update members once she hears something.

A. Monthly Administrative Report (A)

1. Update on School Year Progress – Ms. Martinez informed the group that we were awarded a GEARS Award for technology. This award will help pay for internet hotspots for students. She discussed possible options as a school for handling students who may have failing semester grades. She stated that we will work as hard as we can to help everyone be successful in all classes. She also announced that she and a team of faculty and staff are working on our Safe Schools plan.
2. Current Student Enrollment Status/Changes – no new enrollments. This may change once the spring semester begins.
3. Faculty/Staff Changes/News – Ms. Martinez furloughed our Kitchen Manager M. Larkin. With no food service being provided and not enough work for her to do, it was apparent that this was the best option. Ms. Larkin also had some extenuating medical issues that would not allow for her to do any work at the school as well.
4. COVID-19 Related Procurements Update (Chrome books, PPE, Canvas) – We have received more PPE in the form of masks, hand sanitizer and gloves. Chrome books continue to be delayed. Originally the school was given an end of November date for fulfillment. That has not happened yet. We continue to wait for these items.
5. Equity Council Update – no updates at this time.

III. Future Business/Next Meeting Agenda Items for Discussion or Revision

1. Policy Review 2nd/3rd Reads (G) –
 - a. Evaluation of Employees Policy
 - b. School Internet Policy
2. MOU for Dual Credit

IV. Closed Session – GC Membership Discussion – At this time Mr. Fitzherbert dismissed the 3 non-members of the GC and began a closed executive session to discuss potential new membership.

V. Adjournment - R. Fitzherbert adjourned the meeting at:

**** (A) - Administration, (G) – Governance Council, (F) - Finance **** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*