



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday, October 19th, 2020 @ 6:00 pm
Alma d'arte Charter High School, Via Google Meet

COUNCIL MEMBERS

Ron Fitzherbert | Michelle Rodriguez | Rachel Garcia Banegas | Rachel Padilla | Paul Dulin

I. Introduction

- A. Call to Order – Chairman Fitzherbert called the meeting to order at 6:03pm
- B. Roll Call of Members (G) – Members present are: R. Fitzherbert, RG Banegas, R. Padilla, P. Dulin, M. Rodriguez is absent at this point in the meeting but will join later. Also present are: K. Martinez, A. Lerner & P. Hernandez
- C. Conflict of Interest Disclosures (G)
- D. Approval of Agenda (G) – P. Dulin made a motion to approve the agenda. RG Banegas seconded the motion to accept. Members voted as follows: RG Banegas – yes, R. Padilla – yes, P. Dulin – yes, R. Fitzherbert – yes. M. Rodriguez is absent. Majority voted in favor and the agenda was approved.
- E. Approval of September 21st, 2020 Regular Meeting Minutes (G) – P. Dulin made a motion to approve the minutes as published. R. Padilla seconded the motion to approve. Members voted as follows: RG Banegas – yes, R. Padilla – yes, P. Dulin – yes, R. Fitzherbert – yes. M. Rodriguez is absent.
- F. Announcements – no announcements

II. Public Comment (Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. Board Vacancy Recruitment Discussion and Possible Action (G) – R. Fitzherbert explained that his original intention at last meeting was to form a committee to screen the potential 3 new members for the GC. Somehow this was lost in translation. Moving forward he would like to pass the responsibility on to R. Padilla & M. Rodriguez. They will screen the 3 applicants and invite the recommended candidates to attend an open meeting before they are able accept a nomination to and be voted part of the governance council.

IV. Old/Recurring Business

- A. Policy Committee Report (G) – GC Vice-President M. Rodriguez joined the meeting already in progress.
 1. Third Read and Possible Action on Policies – The following policies are for a third read and adoption: Emergency Medications, Title IX Harassment with the addition of verbiage from legal, Emergency Paid Sick Leave – R. Padilla made a motion to adopt these three policies. M. Rodriguez seconded the motion. Members voted as follows: M. Rodriguez – yes, R. Padilla – yes, RG Banegas – yes, P. Dulin – Yes, R. Fitzherbert – yes. Motion passed and the policies were adopted. The policy for Evaluation of staff was tabled until more detail is added.
 2. Second Read of Polices – the Attendance Policy was read for its second read. There was no further discussion and it will be added to the agenda for next month for its third read and adoption.
- B. Monthly Financial Report (F)
 1. Financial Statements as of September 30th, 2020 – A. Lerner gave the detailed financial report.
 2. BAR's Approval (If required) –BAR 17-1B – P. Dulin made a motion to approve the BAR. R. Padilla seconded the motion. Members voted as follows: M. Rodriguez – yes, RG Banegas – yes, R. Padilla – yes, P. Dulin – yes, R. Fitzherbert – yes. Majority voted in favor and the BAR was approved.
 3. Payroll and Accounts Payable Acceptance – R. Padilla made a motion to approve the payroll & accounts payable. P. Dulin seconded the motion. Members voted as follows: M. Rodriguez – yes, RG Banegas – yes,

R. Padilla – yes, P. Dulin – yes, R. Fitzherbert – yes. Majority voted in favor and the payroll & accounts payable were approved & accepted.

4. Audit Update – Audit continues and A. Lerner will be updated soon.
5. Update on status of Electronic Signatures – originally it was stated that the costs of e-signing was free of charge. Currently there seems to be an issue with the e-signature software company in which they are not providing e-signatures for banking free. At this point in time we will just table this item until further information becomes available.

A. Monthly Administrative Report (A)

1. Update on School Year Progress (First Quarter) – Ms. Martinez reported to the GC that PTC's were held. She recognized P. Hernandez & J. Rodriguez for organizing the process. She stated that the entire process went smoothly and successfully. Grades for the 1st 9 weeks were being finalized and posted today 10/19.
2. Current Student Enrollment Status/Changes – students who are struggling with attendance or failing courses are being communicated with and being offered options to help them succeed.
3. Faculty/Staff Changes/News – No staff changes. Current staff is very engaged and asking for further training in various areas to help them succeed in this odd covid-19 era of education.
4. COVID-19 Related Procurements Update (Chromebooks, PPE, Canvas) – We have received 700 cloth masks with the school logo. Ms. Martinez has met with C. Franzoy about how we could improve security & improve technology in the school. She has also met with a consortium group on a virtual job shadowing program to aid in the apprenticeship program.
5. Equity Council Update – No update this meeting, however a meeting date for the equity council is set for later this month.

III. Future Business/Next Meeting Agenda Items for Discussion or Revision

1. Policy Review 2nd/3rd Reads (G) -
2. Expansion of GC Membership (G)

VII. Adjournment – R. Padilla made a motion to adjourn. P. Dulin seconded. Chairman Fitzherbert adjourned the meeting at 7:03pm

**** (A) - Administration, (G) – Governance Council, (F) - Finance **** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*