



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, October 15, 2018

COUNCIL MEMBERS

Gene Elliott | Casilda Provencio | Carolyn Williams | Karen Caroe | Godfrey Crane

I. Introduction

- A. Call to Order - Chairman Elliott called the meeting to order at 6:07pm
- B. Roll Call of Members – All members are present.
- C. Approval of Agenda – G. Crane made a motion to approve the agenda, K. Caroe seconded the motion, all voted in favor, the agenda was approved.
- D. Approval of Minutes – Regular Meeting, September 24, 2018 – G. Crane made a motion to approve the minute from the September 24th meeting. K. Caroe seconded the motion, all voted in favor. The minutes were approved.
- E. Announcements – Chairman Elliott made several announcements regarding upcoming GC training and events for the Charter school coalition.

II. Public Comment – Several comments were made by parents concerned with SPED issues and National Honor Society.

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. Current Business (Items with action needed to meet deadlines or other requirements)

- A. Closed Executive Session – Personnel Issues (G) – to be held at the end of the meeting.
- B. Return to Public Session (G)
- C. Approval of Personnel Changes - no personnel changes to approve at this time.(A)
- D. Report on Charter Renewal Process and Application – Dr. Schullo & Staff - Dr. Schullo & Katie Shelton (of schoolAbility) spoke about the charter renewal process. Alma is going from the 3 to 4 year provisional renewal. The financial portion of the renewal was reported as strong.
- E. Statement of Appreciation to Staff (G) - The GC suggested that an appreciation celebration be organized to thank the staff for all their hard work. (Possible dates were November 2nd or November 19th.)
- F. PED Renewal Site Visit, October 29, 2018 (A) Our PED site visit is on October 29th.

IV. Past Business (Review and routine approval/acceptance of actions taken, reports compiled, funds received/expended, audit and program results, etc.)

- A. Business Management Issues Report – Events, actions, current status (G)
- B. Monthly Administrative Report -- Dr. Schullo, Principal/CAO & Staff (A) – Dr. Schullo spoke about the staff and school's plans to move forward with PLC's and PDP's for furthering faculty arts integration abilities. She talked about having the Kiwanis Club host a pancake breakfast at Alma d'arte. Kiwanis also donated about \$400 in supplies to our school. The school will host a Navajo Taco sale on Saturday November 20th from 11am to 3pm.
- C. Monthly Financial Report – Kate Shelton, Business Manager (F) K. Shelton gave the financial report with was provided to all GC members via email. Kate also mentioned that there is a need for an increase of the ACH limit at Century Bank from \$35,000 to \$50,000. C. Williams made a motion to approve the limit increase. K. Caroe seconded the motion to approve. All members voted in favor, the increase was approved.
- D. Budget Adjustment Requests (F) – Several BAR's were presented for approval on Pages 1-6 of the financial packet. Katie went over each BAR in detail and presented financial data for each. C. Provencio made a motion to approve the BAR's. K. Caroe seconded the motion. All members voted in favor, the BAR's were approved.
- E. Annual Audit– Schedule and status (F) – K. Shelton suggested that the Annual audit take place at the same time as the PED's site visit. It seems as though this should happen at the same time because everyone will be onsite making it easy for everything to happen at once.

III. Future Business (Research/discussion/plans for long-term directions of Alma. To include modification of mission, goals, academic programs, budgets, etc.)

- A. Strategic Planning Status and Plans (G) – G. Elliott suggested that the GC stay on course with K. Caroe's excellent strategic planning.
- B. GC Bylaws Review & Update (G) The chairman suggested that a look and possible revision to the GC bylaws take place. C. Provencio will email everyone the bylaws for review.
- C. Permanent GC Committees (G)

VI. Next Meeting Agenda Items

- A. Future Business
- B. Current Business
- C. Past Business

VII. Adjournment

**** (A) – Administrative Item; (F) – Finance Item; (G) – Governance Council Item**