



# ALMA D'ARTE CHARTER HIGH SCHOOL

## Governance Council Minutes

*Special Meeting, Thursday, August 26<sup>th</sup>, 2021 @ 2:00 pm*

*Alma d'arte Charter High School, Via Zoom*

**COUNCIL MEMBERS** *Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson |  
Richelle Ponder | Cynthia Wise | James Fielder*

### I. Introduction

- A. Call to Order. (G) – Chairman Dulin called the meeting to order at 1:57 pm
- B. Roll Call of Members (G) – Members present are P. Dulin, V. Wilson, C. Wise, R. Ponder. K. Skaggs & R. Fitzherbert are absent.
- C. Conflict of Interest Disclosures as may be applicable. (G) - none
- D. Approval of Agenda. (G) – C. Wise made a motion to approve the agenda as published. R. Ponder seconded the motion. All members voted in favor and the agenda was approved.
- E. Announcements. - none

### II. Public Comment (Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)

**ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION**

### III. New Business

- A. Acceptance of the resignation of Marvin "James" Fielder in Position 5 of the Governance Council. (G) – Prior to this meeting, via email, Marvin "James" Fielder GC member in position 5 submitted a letter of resignation to the board. R. Ponder made a motion to accept the resignation of Marvin "James" Fielder. C. Wise seconded the motion. All members voted as follows: R. Ponder – yes, C. Wise – yes, V. Wilson – P. Dulin – yes. The majority voted in favor and the resignation was accepted.

### IV. Old/Recurring Business

- A. 2<sup>nd</sup> Reading of the following policies for operating Alma d'arte Charter High School. (G)
  1. Employee Policy: Human Resource Development – no changes to the policy in its current publication.
  2. Employee Policy: Principal/CAO Evaluation – this policy should be a GC policy not an employee policy.
  3. Fiscal Management Policy: Disaster Recovery Business Continuity – no changes o this policy.
  4. School Community Policy: Parental Involvement and Family Engagement –3B – at the end of the sentence, add: "and or similar plans for guiding student achievement." Remove EPSS. It is now called NM DASH 90-Day Plan.
  5. Student Management Policy: Student Rights and Responsibilities – no changes to this policy.
  6. Governance Council Policy: Membership Selection and Term of Office – need clear term limits. P. Dulin states that when a person is approved by the GC does their term begin then or if they are elected to a seat, do they fulfill the remaining time for that term. K. Martinez will investigate further to clarify. C. Wise suggested that when a member is elected toward the end of a current term, they fulfill that term to the end of the year and begin again in January through December of the following year.
  7. Governance Council Policy: Powers and Authority – no changes, just make sure policy numbers are added to each policy.

8. Governance Council Policy: Removal of a Governance Council Member – no changes.
  9. Governance Council Policy: Vacancies on the Governance Council – At the end of the sentence on 2A. Number of meetings should read 3. No other changes.
- B. 3<sup>rd</sup> Reading and approval of the following policies. (G)
1. Employee Policy: Nepotism – no changes
  2. Fiscal Management Policy: Internal Controls – clarification of legal reference. Correction to headings. K. Martinez will clarify if legal references need to be included.
  3. Employee Policy: Reduction-in-Force – no changes.
  4. Governance Council Policy: Meetings of the Governance Council/Open Meetings Act – It was originally suggested in a previous meeting by R. Fitzherbert that the name be changed from Governance Council to Governing Board. P. Dulin stated that it would be best to forgo any name changes at this time.
- V. Wilson made a motion to approve the following policies pending administrative corrections:
- Employee Policy: Nepotism
- Fiscal management Policy: Internal Controls
- Employee Policy: Reduction-in-Force
- Governance Council Policy: Meetings of the Governance Council/Open Meetings Act
- Members voted as follows: R. Ponder – yes to all four policies, V. Wilson – yes to all four policies, C. Wise, yes to 3, No to policy 4, P. Dulin – yes to all 4 policies. The majority voted in favor and these policies were approved.

**VII. Adjournment** -C. Wise made motion to adjourn the meeting. R. Ponder seconded the motion. All members voted in favor and the meeting was adjourned at 2:33pm.

**\*\*** (A) - Administration, (G) – Governance Council, (F) - Finance **\*\*** One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.