



ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday,
April 19th, 2021 @ 6:00 pm

Alma d'arte Charter High School, Via Zoom

COUNCIL MEMBERS

Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Rachel Padilla | Ceara Angel | Vernon Wilson | Richelle Ponder

I. Introduction

- A. Call to Order. (G) – Chairman Dulin called the meeting to order at 6:03pm
- B. Roll Call of Members (G) – members present are: P. Dulin, K. Skaggs, C. Angel, R. Fitzherbert, R. Ponder, V. Wilson. Rachel Padilla is absent.
- C. Conflict of Interest Disclosures as may be applicable. (G) - No conflict of interests
- D. Approval of Agenda. (G) V. Wilson made a motion to approve the agenda as published. C. Angel seconded the motion to approve. All members present voted in favor and the agenda was approved.
- E. Approval of March 15, 2021 Regular Meeting Minutes. (G) – R. Fitzherbert made a motion to accept the minutes with amendments to list members absent in the roll call of members. V. Wilson seconded the motion. All members present voted unanimously and the minutes were approved.
- F. Announcements.

II. Public Comment (Three minutes per speaker, 30-minutes for all speakers. No action will be taken.) – there is no public present.

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

- A. Acceptance/approval of the resignation from the Governance Council of Rachael Padilla. (G) – K. Skaggs made a motion to accept the resignation of R. Padilla from the Governance Council. C. Angel seconded the motion. All members voted unanimously and the resignation was accepted.
- B. GC Member Required Training Update, including Charter Renewal Training. (A/G) – K. Martinez stated that she has not received an updated training report. However all members were reminded that they are responsible for the required training hours.
- C. Approval of Principal/CAO Contract. (G) – P. Dulin explained the contract type and percentage salary increase 4% to the governance council. K. Martinez has been made aware of the changes and accepts. K. Skaggs made a motion to approve the 2 year contract extension with a 4% increase for K. Martinez. C. Angel seconded the motion. Members voted as follows: R. Ponder – yes, K. Skaggs – yes, C. Angel – yes, R. Fitzherbert – yes, V. Wilson – yes, P. Dulin – was experiencing technical difficulties, so therefore did not vote. All present members voted unanimously and the Principal/CAO contract extension was approved.
- D. Approval of 21/22 School year calendar. (A/G) – K. Martinez presented the 21/22 school calendar for approval by the GC. She explained that Alma is participating in the extended learning program which brings a 180 calendar to 190 days. V. Wilson made a motion to approve the calendar for the 21/22 academic year. C. Angel seconded the motion. Members voted as follows: R. Ponder – yes, K. Skaggs – yes, C. Angel – yes, R. Fitzherbert – yes, P. Dulin – yes, V. Wilson was experiencing technical difficulties with zoom and did not vote.
- E. Having Governance Council meetings in-person versus virtually. (A/G) – this item is tabled until a later date.

- F. CES vendor contract & billing concerns. (A/G) - A. Lerner explained some of the billing issues with CES to the GC. Some invoices received were back dated as pending after being clarified as paid and in good standing. K. Martinez explained that she would like to hire an in house social worker and a school psychologist next year to benefit students.

IV. Old/Recurring Business

- A. Policy Committee Report
 - 1. Presentation by the Policy Committee after their first reading of new policies to be considered as the second reading of the GC. – K. Martinez provided advanced copies of the following policies to the GC for 2nd reading: Pest Control, Enrollment & Lottery, Student & Staff Wellness, School Safety Plan & Bully & Harassment Prevention. (G)
- B. Monthly Financial Report
 - 1. Financial Statements as of February 1st, 2021. (F) A. Lerner presented the financial statements.
 - 2. BAR's Approval (if required). (G) – No BAR's this meeting.
 - 3. Payroll and Accounts Payable Acceptance and Approval. (G) K. Skaggs made a motion to approve the payroll & accounts payable for the month of March. C. Angel seconded the motion. Members voted as follows: K. Skaggs – yes, C. Angel – yes, R. Fitzherbert – yes, V. Wilson – yes, R. Ponder – yes, P. Dulin – yes. All members voted unanimously and the March payroll & accounts payable were approved.
- C. Monthly Administrative Report
 - 1. Monthly Principal's Update Report. (A) – K. Martinez explained the process for the upcoming PED virtual site visit. In-person learning began on April 6th and it has gone very well. She reports that students are responding well and that student clubs have been operational. We are currently working on several ideas to be able to provide a covid-safe prom event & graduation for students. Ms. Martinez also provided details about how some CARES funding will be used to provide appropriate technology & communications systems, updates to custodial equipment, and hiring ancillary staff. State testing is upcoming for juniors. (SAT) She is also looking to hire an additional art instructor to prepare for an upcoming retirement of a senior teacher. Finally she made mention that the school is hosting a virtual open house on April 21, 2021 at 5:30pm via ZOOM.
 - 2. Equity Council Update. (A) – R. Padilla provided feedback to K. Martinez and she gave a report for current equity council activity. And has also met with our current Equity Council facilitator Nichelle Gilbert.
 - 3. Changes and continual update of Alma d'arte website. (A) – P. Dulin expressed concern with the state of our website. K. Martinez explained that the website is being revamped and that she is soliciting quotes for website updates.

V. Future Business/Next Meeting Agenda Items for Discussion or Revision

VI. Adjournment – K. Skaggs made a motion to adjourn. C. Angel seconded the motion. All voted in favor and the meeting was adjourned at 7:30 PM

****** (A) - Administration, (G) – Governance Council, (F) - Finance ****** One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.