



# ALMA D'ARTE CHARTER HIGH SCHOOL

## Governance Council Agenda

Regular Meeting, Tuesday February 16th, 2021 @ 6:00 pm Alma d'arte Charter High School, Via Zoom

### COUNCIL MEMBERS

Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Rachel Padilla | Ceara Angel | Vernon Wilson

#### I. Introduction

- A. Call to Order – Chairman Dulin called the meeting to order at 6:02 pm
- B. Roll Call of Members (G) – Members present are: P. Dulin, R. Fitzherbert, C. Angel, V. Wilson, and R. Padilla. K. Skaggs is absent. Also present are: K. Martinez, Principal/CAO of Alma d'arte, A. Lerner, Business Manager and P. Hernandez, Registrar & GC reporter, M. Brown, PED Charter School Division representative, R. Padilla, K. Cady, J. White, & R. St. Clair, who are all Alma d'arte instructors.
- C. Conflict of Interest Disclosures as may be applicable. (G) - none
- D. Approval of Agenda. (G) – C. Angel made a motion to approve the agenda as published. R. Fitzherbert seconded the motion. Members voted as follows: V. Wilson – aye, C. Angel – aye, R. Padilla – aye, R. Fitzherbert – aye, P. Dulin – aye. K. Skaggs is absent. Motion passed with a majority vote.
- E. Approval of January 19, 2020 Regular Meeting Minutes. (G) – C. Angel made a motion to accept the January 19, 2021 minutes as published. R. Padilla seconded the motion. Members voted as follows: V. Wilson – aye, C. Angel – aye, R. Padilla – aye, R. Fitzherbert – aye, P. Dulin – aye. K. Skaggs is absent. Motion passed with a majority vote.
- F. Announcements.

**II. Public Comment (Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)** – R. Padilla, Alma instructor expressed concern with GC membership. He stated that members of the GC should be reflective of the families and students we serve. He asked the GC to be mindful of this when recruiting or selecting future board members.

**ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION**

#### III. New Business

- A. Vote of approval for accepting resignation of Michelle Rodriguez. (G) C. Angel made a motion to accept the resignation of M. Rodriguez. R. Padilla seconded the motion. Members voted as follows: V. Wilson – aye, C. Angel – aye, R. Padilla – aye, R. Fitzherbert – aye, P. Dulin – aye. K. Skaggs is absent. Motion passed with a majority vote.
- B. Vote of approval of Richelle Ponder joining the Governance Council to fill slot #3, left open with the resignation of Michelle Rodriguez. (G) – C. Angel made a motion to accept R. Ponder as a member of the GC to fill position 3, vacated by M. Rodriguez. R. Fitzherbert seconded the motion to accept. Members voted as follows: V. Wilson – aye, C. Angel – aye, R. Padilla – aye, R. Fitzherbert – aye, P. Dulin – aye. K. Skaggs is absent. Motion passed with a majority vote.
- C. GC Member Required Training Update. (G/A)- M. Brown updated the GC members on the process of trainings to be a part of the GC. Trainings she provides are sequential but not required. Members are required to complete training hours to be active members of the Governance Council.
- D. Training for renewal of the Alma's Charter. (A/G) – P. Dulin informed the GC members that there needs to be support for K. Martinez as we embark on the preliminary process for Charter renewal once again. K. Martinez mentioned that she is meeting with E, Ahner.
- E. Beginning the new semester in virtual, hybrid and/or in person by staff and students. (A/G) – K. Martinez spoke about the potential return to school for staff & students. After much discussion with

staff and a survey of parents & students she has come to the conclusion that it is best to move forward with small group instruction for the remainder of the spring semester. Small groups would be considered any students that need face to face or instructional help, this will be in addition to the current SPED students receiving 1 on 1 instruction. After a survey was conducted only about 25% of Parents were in favor of returning to school in Hybrid mode. Therefore Ms. Martinez proposed to the board a small groups plan to return to school.

#### IV. Old/Recurring Business

- A. Policy Committee Report (G)
  1. Staffing of the Policies Committee and procedures to review the following policies: K. Martinez explained at her last school that the council would meet over a weekend and go over several policies at a time to shorten the read times. The policies for review are: *Safe School's Plan, Lottery Selection Process, American's With Disabilities Act, Emergency Drills, and Wellness Policy*. V. Wilson volunteered to be part of the policy committee. P. Dulin stated he would approach K. Skaggs also about being on the policy committee. R. Fitzherbert added that he would be available as a 3<sup>rd</sup> only if a second was unavailable.
  2. 3<sup>rd</sup> and final reading and approval of Children's Internet Protection Act Policy. – Board members were not provided with the policy prior to this meeting. Therefore approval of this policy has been tabled until the next monthly meeting.
  
- B. Monthly Financial Report (F) - A. Lerner provided the board with a detailed explanation of the months financial statements.
  1. Financial Statements as of January 31st, 2021-
  2. BAR's Approval (if required). – No BARs this meeting.
  3. Payroll and Accounts Payable Acceptance – R. Fitzherbert made a motion to accept the Payroll and accounts payable vouchers. V. Wilson seconded the motion. Members voted as follows: V. Wilson – aye, C. Angel – aye, R. Padilla – aye, R. Fitzherbert – aye, P. Dulin – aye. K. Skaggs is absent. Motion passed with a majority vote.
  
- A. Monthly Administrative Report (A)
  1. Update on School Year Progress – Principal Martinez mentioned that recently there has been a lot of behind the scenes work on a return to school plan. Also things have been going well with students attending zoom instruction.
  2. Situation with Special Education program – The SPED Coordinator position has been posted on NM Reap. The position was resigned by J. DiMatteo. Ms. Martinez would like to fill the position with two SPED professionals hopefully soon.
  3. Current Student Enrollment Status/Changes – We are currently stable at 132 students. We also have begun to receive a few preregistrations of freshman for next fall.
  4. Faculty/Staff Changes/News
  5. COVID-19 Related Procurements Update (PPE, Canvas) – New funding coming to Alma. Ms. Martinez said we will be receiving a substantial amount through CARES Act pt.2. She said this money will be used to help teachers update classrooms, server technology and school security systems. At this point in time we have procured a good amount of PPE in preparation for students return. We are also in the process of procuring additional back up supplies to keep ourselves and students safe.
  6. Equity Council Update – R. Padilla gave a report on the state of the equity council. He mentioned that an equity facilitator, Nichelle Gilbert who will be working with Mr. Padilla to help get things back on track. Next virtual meeting will be February 25<sup>th</sup>.

## V. Future Business/Next Meeting Agenda Items for Discussion or Revision

1. 3<sup>rd</sup> and final reading and approval of Children's Internet Protection Act Policy.

**VI. Executive Session** – at this time P. Dulin concluded the meeting for all public members and asked GC members to stay on for an Executive session to discuss the following items:

1. Discussion to evaluate and consider CAO/Principal's new contract. (G)
2. Review & Discussion of Collective Bargaining Agreement Renewal. (G)

After discussing the previous two items as scheduled the executive session was ended.

**VI. Adjournment** – the GC returned from Executive session and R. Padilla made a motion to adjourn. R. Fitzherbert seconded the motion and the meeting was adjourned at 8:50pm.

**\*\* (A) - Administration, (G) – Governance Council, (F) - Finance \*\*** *One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.*