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## Updated Learning Plan for Alma d'arte Charter based off of approved Learning Plan for 2020-2021 School Year by PED.

### Learning Plan: High School Seniors' Graduation Requirements

How are you ensuring credit requirements will continue to be met in the 2021 - 2022 learning environment?

Students will be participating in all the same courses that would normally be offered face-to-face or through Edgenuity as they normally would in a regular school year. Students will be able to participate in an in-person learning environment, 5 days a week and in the event there are extenuating circumstances, Edgenuity courses may be taken as a virtual option. Edgenuity will also be available to students that are needing credit recovery in both settings. Teachers will also continue to use Canvas as a learning platform for their classes. Students will be receiving Chromebooks with a mobile hotspot attached to ensure that all students will be able to have access to their in-person and virtual learning. Seniors will also have first priority in all courses being offered to guarantee they are able to complete course requirements in our unique situation.

Describe the local demonstrations of competency options that will be used for seniors who still need to meet competency requirements in one or more subject areas (PPT presentations, virtual or physical projects, on the job experiences, community services, virtual presentations, local portfolios, etc.).

Seniors will be able to meet competency requirements by taking their normal courses in the in-person setting and also virtually. If a senior needs to demonstrate competency in another form, it will be discussed in a small group committee of that content area teachers, Director, student, and parent as to what will suffice for that student to complete the requirement. This could be completed with portfolios, presentations of project created by content teacher, etc. If it is in the area of electives, there may be some virtual or safe and socially distanced internships available to the student by completing a minimum of 100 hours per credit.

Please describe your plan to ensure graduation and completion of *Next Steps Plans* for seniors in the 2021 - 2022 learning environment.

Students will be contacted frequently (bi-monthly) throughout the school year to update them on their progress and what may still be lacking. This will be completed by both the Director and/or the Registrar. Parents will be notified quarterly on their student's progress toward graduation. Completion of Next Step Plan will be completed either in person with the Registrar or Director by winter of 2021 or over the phone/video conference. Seniors will be notified of opportunities that arise for scholarships and college/career fairs that are available virtually. We will work on connecting students with post-secondary interests as we discuss them during the bi-monthly check-ins. Students that are in need of testing requirements for post-secondary (ACT, SAT, ASVAB), will be signing up students during the bi-monthly check-ins also. Students will be provided fee waivers to take their testing that qualify. Students will have the opportunity to also participate in test prep for ACT and SAT through Edgenuity, along with materials that we can provide remotely. Depending on how student testing goes this school year, seniors will already have the opportunity to take the SAT with spring testing.



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## Learning Plan: Pre-K through 12<sup>th</sup> Grade

Please describe how you will support learning for Pre-K through 12<sup>th</sup> grade students. Include how you will attend to: grading, attendance, ensuring student engagement and participation, and using high quality instructional materials.

Our school is a charter with students in grades 9-12. Attendance in an in-person model will be addressed by taking attendance while students attend in person as normal. Students attending the Edgenuity program will be monitored with daily participation which can be monitored on Edgenuity with date and time stamps. If a student begins to not attend in-person days and/or virtually, we will place phone calls, schedule meeting with parents/guardians, and/or complete home visits to see why the student is not attending. If the student becomes an attendance issue during the in-person model due to COVID fears, high risk family members they are in frequent contact with, medical/mental health issues, etc. we will consider putting that student on a virtual model, if necessary. These circumstances will be made on an individual basis with data/documentation to support the decision. Student engagement and participation will be encouraged while students are in-person and this can be visually documented by teachers while attending during the week. If engagement and participation becomes an issue with a student, a meeting with student and/or parents/guardians will take place to find out why the student is choosing not to participate in class. This is an action that should happen within a week of noticing no engagement and/or participation by a student so that it is remedied quickly and does not become a chronic issue. High quality instructional material will be required by teachers to teach courses in-person and Edgenuity provides the materials for the virtual program. Teachers will be responsible for putting their materials onto Canvas to ensure that students will still have high quality materials available to them. All content teachers grading will be based off student performance in the classroom and with assignments online, along with student participation in-person. Teachers will allow students the opportunity to improve/correct assignments that were not completed successfully and will be flexible in how they assess students. Assessments should be given in-person. Teachers will need to be flexible in how they will grade students with the assignments they choose to give out. Teachers in the areas of ELA and Math are currently utilizing Khan Academy to assess students to see where they may have learning gaps and compare it to previous data they have. If Khan Academy does not continue to meet the needs of teachers, we are also currently looking into adding MyPath on Edgenuity since we already purchase online courses through them. Khan Academy and My Path both offer intervention opportunities for students to be able to assess where they are and identify learning gaps. Then, the programs are able to differentiate instruction to attempt to close that learning gap. Since there are only two teachers in each content area, it has been easy to collaborate to find out what content was missed in the Spring. For example, math teachers, specifically have already decided early on to integrate a "review" of sorts into current instruction to refresh past knowledge in areas that may need to be covered again. Any learning gaps that need to be addressed, teachers can use the intervention programs listed above or provide one-on-one intervention for those students. Being a small school, our staff is willing to provide students additional time to work on intervention and modify work for the students that are in need. We are also

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participating in the Extended Learning Program, so on those additional days, students in need of intervention will work on the program that they are currently using, whether it is Khan Academy or MyPath.

What technology support will be available for families and teachers?

All students attending Alma d'Arte will be receiving brand new Chromebooks with mobile hotspot capabilities to ensure that in-person and/or learning is possible without complications of students being without technology. All teachers received brand new laptops to support them in teaching students during the 2020-2021 school year. These purchases were completed with the CARES monies received for the 2020-2021 school year. Canvas will also be utilized as our LMS platform to allow teachers to teach students in-person. If there are any IT issues or in need of training on the products throughout the year with these computers, our IT person will be available to assist students and teachers with their questions or concerns.

How will you ensure that all students have adequate access to devices and the internet?

All students and teachers will be receiving new Chromebooks with mobile hotspot and laptops to make sure that there will be no issues with access to technology. IT person will also have availability as needed to assist with issues with technology.

How will you continue to provide MLSS/ RTI and SAT services in the 2021 - 2022 learning environment?

Teachers will be closely monitoring student progress throughout the school year whether it is in person or over the phone/video conference. Staff will meet once a week to discuss students struggling and any issues that they may be having in each course. This could range from students struggling with attendance, home issues, achievement gaps, etc. This collaboration between staff members will help to determine what may be causing the issues going on in the classroom and everyone is able to be on the same page with what is going on with that one student. One staff member that is closest to that one student will be assigned to be in contact with them weekly, if not more, to discuss interventions with them. Once this is agreed upon, any materials that the student and/or staff need to help the student be successful we will make accommodations to get to them. Interventions and SAT will look differently for each student, but making sure we get them what works best individually will be key for everyone to remember. This will be used whether a student is in the in-person model or within a virtual setting. If we have to make social distanced house calls or bring a student and parent/guardian into the school to discuss these intervention processes that will be an option also.

How will you continue to provide special education services in the 2021 - 2022 learning environment?

Students that are receiving special education services will be able to have those accommodations and modifications through Edgenuity and also in the classroom. If they are receiving inclusion hours, the special education staff will be able to meet with the student either in the classroom practicing social distancing or over the phone/video conferencing if a student is virtual. An IEP will also need to be completed in order to have an in-person schedule of services and a virtual schedule of services. Ancillary services will also be completed the same way as the inclusion hours with the special education staff would be. Logs are being produced and filed on services for both inclusion and ancillary. IEP meetings and reevaluations are performed virtually or in person with social distancing, on campus. All students



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with an IEP are participating in the Extended Learning Program. Reevaluations are being conducted as they normally would, with virtual and/or in person options, similar to how ancillary services are being provided. Any additional resources that are needed by students with exceptionalities are considered and purchased as needed. Immersive Reader is a resource that is currently available to special education students to use in their courses on Canvas and through Microsoft Office programs.

How will you continue to provide bilingual education in the 2021 - 2022 learning environment?

Bilingual education will continue through the in-person schedule and also virtually with Edgenuity. New materials are being ordered for the ESL course being taught by a new teacher. If students need additional assistance with courses, the ESL teacher will be available to help students either at the school or by phone/video conference. If materials are available for course content in Spanish, we will attempt to acquire those also, if needed. Students in the ELD course will be using Duolingo accounts, hard copy and/or online textbooks, along with writing exercise books to complete some assignments. Materials and resources will also be loaded into Canvas by the teacher for student use. Bilingual students will be able to utilize one-on-one interventions with the ELD teacher by request. The ELD teacher will also have office hours available for students and their parents, should they need to speak with him or need help with work. Immersive Reader through Microsoft Office will also be a resource available for translation and as a reading tool in Canvas and through Microsoft Office programs. Progress will be monitored by ELD teacher with formal and informal assessments given during synchronous learning and individual student work, along with comparing progress based on data from previous ACCESS testing scores.

How will you support continued, remote instruction for dual enrollment courses?

Students are able to enroll for dual enrollment with Dona Ana Community College and New Mexico State University. As of right now, these two campuses are offering in-person and online courses. Students will be able to use their new Chromebooks to attend and complete courses for dual enrollment. If students need additional assistance, we will recruit a content teacher from Alma to help them with their work or help them contact the college campus on how they can receive additional help.

Please describe measures you will take to support at-risk students, Native American students, and students served under Title Programs (EL, Migrant, homeless etc.).

Students that are considered at-risk, Native American, and Title programs will be included in with all the close monitoring we will be doing with all students here at Alma. There will be frequent check-ins made with students to check on their well being and also how they are doing with their studies. If families have needs for food, clothing, hygiene, etc, we will be available to help provide that or we will put them in contact with a service in town that offers what they need.

How will educators/staff check-in with students? How frequently? For how long?

Each staff member will be responsible for contacting students in-person or by phone/video conference on a designated list weekly to check-in and see how the student is doing, if they are in need of food/clothing/hygiene products, how their mental health is and if there is a need, and how they are



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progressing on their courses. This will be completed every week (logs will be kept) throughout the school year while we are on an in-person/virtual program. If a student has not been heard from by Wednesday during the week, the teacher is to attempt to contact the student and/or parent by phone, email, or any form of communication that can be established. If contact is not able to be made by the teacher, the attendance clerk will then make an attempt to contact the parent. If all efforts have been exhausted by the end of the week and no contact has been made to student or parent, a home visit by staff will be conducted to check in with the family the following Monday. If absences become an issue, a meeting will be held between the student, parent/guardian, and Director to see if a resolution can be reached to have the student be successful and attend all courses. This could include interventions that will help the student be successful, like referring the student to the ENGAGE NM program that we are participating in. If absences become a chronic issue, an attendance contract will be established between the student, parent, and Director, along with mandatory participation in the ENGAGE NM program and a staff member being assigned to the student to check progress frequently. Last steps would be to refer the student to CYFD for excessive absenteeism. These policies will be posted on the school website, a video will be posted on social media, and emails/mail will be sent out explaining our new attendance procedures.

Please describe your plan for Career and Technical Education.

Students will still be able to participate in the career and technical education courses we offer here at Alma. They will also have access to these courses on Edgenuity. We will continue to encourage these courses to be offered as they are important for students to figure out what they would like to do post-secondary.

Please describe your plan to address electives/specials and extracurricular activities.

Electives will be offered through in-person classes and through Edgenuity. Edgenuity and internships will also be a possibility for those needing to earn electives. Extracurricular activities have mostly been offered to Alma students through the bigger Las Cruces Public Schools high schools. These options will still be available to students through approval from the other school's instructor/coach and will be carried out in their mode of availability.

## **Social and Emotional Supports**

How will you create and implement frameworks for social and emotional support, including adopting school-wide curriculum, partnering with community organizations, and training teachers, educational assistants, counselors, social workers, and other appropriate staff and/or volunteers to provide regular social and emotional support and to recognize trauma and provide trauma support to students?

Staff will be contacting students weekly and asking how they are doing with their course work, with both medically/mental health, and if they are in need of food, clothing, hygiene products, etc. If a student needs help with course work, the teacher that help is needed from will be contacted. If a student and their family need food or necessities, we will have a list compiled of local organizations that can help to refer them to. Staff will be trained on how to recognize when a student is in need with both in person training and with trainings that are offered



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online. We will also have a full-time social worker on campus this year and a school psychologist who will be available a minimum of 3 days a week to help with social and emotional supports as well.

How will you support **all** students' social and emotional needs?

All students will be supported through the weekly phone calls by staff and through various opportunities to connect through online activities and socially distanced opportunities throughout the year (based on public health order restrictions at the time). A caring and welcoming environment that the staff creates will need to be continued through virtual learning in order for students to feel that the school is there for them in their time of need and uncertainty.

How will you ensure continued mandatory reporting and wellness checks?

Staff is to establish a good rapport with students and perform check in with students frequently throughout the week to see how they are doing and if the student/family is in need of any assistance outside of school. If the staff member finds that a student/family are in need of assistance with items, such as food, clothing, behavioral health, etc., the staff member will refer that student to the school social worker and/or homeless liaison for additional assistance. The social worker and/or homeless liaison will then find the community programs that are available to help the student/family. The school will have limited resources available on site like food boxes, clothing, personal hygiene products, etc. for emergency purposes. Logs will be kept of students that are in need of additional wellness checks. The wellness checks should be completed weekly, if not a couple times a week. If a staff member comes across a student that may be abused or neglected, the staff member will report to the Director and also to the SCI reporting hotline of the suspected abuse and/or neglect. The school will follow up with CYFD and the student to see if we are able to help the student and provide resources for them. If it is an immediate issue, the staff member will ask the student to contact local law enforcement, along with the staff member also calling to file a report as well. Staff will be taking the trainings on child abuse/sexual abuse and will be provided with the reporting abuse supporting document that is posted on the PED website.

## Family & Community Communication

How will you keep families informed about changing circumstances?

We will have multiple ways of contacting families of changing circumstances that are occurring at our school. We will place phone calls home, email/letters mailed home, social media, website, and use Canvas announcement tabs to provide information to our families. All information will be available in both English and Spanish.

How will you support families and caregivers as they facilitate learning and the social-emotional needs of students at home?

We will be asking families if they need additional support in helping their students with learning need and with social-emotional needs while placing our weekly phone calls or in-person student conferences. We will also provide community resources and/or online resources that we see are available to families as the need arises.



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How will you ensure families and students are supported in multiple, appropriate languages?

Alma has multiple staff members that are bilingual, and we have an ESL teacher and other teachers that are bilingual that can assist students that need help Spanish. All notifications/documentation will be sent out in both English and Spanish.

How will you collaborate with childcare providers to support families' access to childcare?

Alma will look into various childcare facilities in the area that we could partner with to refer our families to. We will also refer them to CYFD to see if they could receive assistance for childcare if needed.