

Alma d'arte Charter High School  
Board of Governance Meeting  
November 19, 2018  
MINUTES

**Introduction**

The meeting was called to order at 6:07 p.m. by President Gene Elliott

Present: Gene Elliott, Carolyn Williams, Godfrey Crane, Karen Caroe

Absent: Casilda Provencio

Other Attendees: Dr. Holly Schullo, Alma d'arte Head of School

C. Williams moved to approve the agenda. G. Crane second. Agenda approved unanimously

C. Williams moved to approve the minutes from the Governance Council Meeting held October 15, 2018. G. Crane second. Minutes were approved unanimously.

G. Elliott announced that the proposed faculty appreciation party needed to be moved to a future date.

**Public Comment:** There were no visitors to the meeting, ergo no public comment.

**Current Business:** Time sensitive action items

Alma d' arte charter renewal is scheduled to be on the PED agenda in Santa Fe sometime between December 11-14. Board members are encouraged to attend with Gene Elliott and Holly Schullo.

The preliminary report from the Charter Renewal application and site visit was discussed and responses were formulated. The following items were discussed:

- Graduation rates: Although Alma d' arte has high graduation rates, the state consistently "dings" the school for not improving. C. Williams asked about the graduation rates for the last three years. Dr. Schullo will look them up and report back.
- Dr. Schullo reported that Dual Enrollment at Alma d' arte is low and she has begun implementing an action plan to address the low rates. The Advanced Placement (AP) Enrollment for 2017-2018 had not been reported. Dr. Schullo is looking for that information and will include it as part of our Preliminary Report response.
- In terms of the Academic Performance (1a) items addressed in the Preliminary Report, Dr. Schullo reported that much of the information requested was part of the application and their request for information is redundant. She is responding with the same information included in the application. Responses to 1a: Academic Performance are:
  - Zeroes Aren't Possible (ZAP) a required after-school tutoring program is being re-instated to address the needs of struggling and lower performing students.
  - A new math teacher has been hired.
  - New Dual Enrollment opportunities are being made to help higher performing students.
  - AP Student enrollment for 2017-2018 will be reported, along with AP enrollment for 2018-2019, to show that Alma d' arte is providing challenging curriculum for higher achieving students.

- The Preliminary Report showed Alma d' arte to be in financial compliance.
- The Preliminary Report, in section 3a, indicated teachers have not received adequate training for integrating the arts into curriculum. Dr. Schullo has begun formulating a response showing:
  - Alma d' arte is actively working the action steps of Alma's strategic plan created in 2018.
  - Students are creating portfolios demonstrating art integration
  - The Kennedy Center website is being extensively used by teachers to train in arts integration
- Other actions being taken to address concerns expressed in the Preliminary Report are:
  - Long term substitute waivers are replacing the inadequate Independent Contractor agreements used by the previous administration.
  - Information on ELL learners was not complete due to the previous administration's failure to get home study reports. Dr. Schullo and her staff have not been able to identify all ELL learners. They now have access to STARS data and are in the process of identifying ELL learners and have created a protocol for making certain all application to Alma d' arte are complete with home study reports moving forward.
  - Background checks can be accessed through NMPED
  - There were concerns about Health and Safety that were thoroughly answered in the charter renewal application. It was clear that the site visit team had not read the information.
  - A Special Education teacher has now been hired and only two IEP's remain out of compliance.

The monthly financial report was reviewed. Action items included discussing and approving three BARS. G. Crane moved to approve the BARS with a second by C. Williams. The BARS were approved unanimously.

G. Elliott reported that the financial management company has recommended the closing of the FLEX Food Account and the Student Activities Account. K. Caroe moved to close the accounts and transfer funds into their appropriate place in the operating budget. C. Williams second. Motion to close the accounts passed unanimously.

**Future Business:** There was no future business to discuss

**Next Meeting Agenda:** There were no items placed on the December agenda at this time.

**Adjournment:** G. Crane moved for adjournment and the meeting adjourned at 7:44 p.m..

The next meeting will be held December 10, 2018

Respectfully Submitted,

Karen Caroe, Member-at-large